

**Board Meeting Minutes
Government Camp Sanitary District
March 14, 2022
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conferencing**

Board Members:

Present or attended via Zoom Video conferencing: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Dan Mancuso.

Absent: Brett Fischer

Others Present or attended via Zoom Video conferencing:

Ulla Brunette, Secretary; Tom Puttman, Facility coordinator; Ken Johannes, Senior Plant Operator; Dustin Thorson, Operator I.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Num	Name	Memo	Amount
	Verizon	Acct. #542027821-00001 - Auto withdrawn from bank	-50.09
5299	Firwood Design Group, LLC	Inv. #171478 January Master Plan	-9,117.50
5300	Government Camp Snow Removal	Inv. #m163 January 2022 snow removal	-450.00
5301	Puttman Infrastructure, Inc.	Inv. #4185 Master Planning. 2/28/2022	-245.70
5302	Firwood Design Group, LLC	Inv. #171479 January Sewer line repair project	-1,282.50
5303	Puttman Infrastructure, Inc.	Inv. #4187 supplies 2/28/2022	-255.85
5304	Cascade Columbia	Inv. #830333 2/21/22 Soda Ash	-387.50
5305	Portland General Electric	Acct. #3139860000	-2,985.53
5306	Trojan Technologies Inc.	Inv. sls/10317436 2/18/22 UV lamps	-1,166.34
5307	Puttman Infrastructure, Inc.	Inv. #4184 Operator contract	-9,332.82
5308	VOID	Check printing error	0.00
5309	Curran-Mcleod, Inc.	Inv. #22.01-1795 12/26/2021 - 1/25/2022	-800.00
5310	Edge Analytical Inc.	Ref. #22-04665,22-05705,22-06376,22-07079	-1,311.00
5311	Industrial Service Solutions	Inv. #21.02.01-4 Surge tank remote support	-187.50
5312	Puttman Infrastructure, Inc.	Inv. #4186 Biosolids mgmt program	-982.80
5313	M Mills, Tony #213	Sewer connection inspection deposit	-1,000.00
5314	CenturyLink	503-272-0261	-129.89
5315	Brunette, Ulla B	Secretary Salary for February 2022	<u>-1,065.03</u>
			<u>-30,750.0</u>
			<u>5</u>

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank account update:

General Funds – US Bank \$135,302.19
State Pool Acct. #5206 \$340,998.09
State Pool Acct. #5260 403,839.51

Minutes:

Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Cornelia Gunderson. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – February 2022

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.121 MGD	0.142 MGD	0.141 MGD
Maximum	0.185 MGD	0.272 MGD	0.233 MGD
Minimum	0.089 MGD	0.090 MGD	0.087 MGD

Treatment Plant – Effluent Quality Results

Effluent Results	Current	Previous	Limit
cBOD	2 mg/L @ 98%	2 mg/L @ 99%	25 mg/L @ >85%
TSS	2 mg/L @ 99%	2 mg/L @ 99%	30 mg/L @ >85%
E Coli	<1 cfu/100 ml	<1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.1 mg/L	1 mg/L	--
pH	6.5	6.4	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues. Scheduling Lime Tank and Surge Tank pump out this spring.

Industrial Discharge Pre-Treatment

- Industrial Discharge application from Mt. Hood Brewery received.

Biosolids Management

- Application for additional fields has been submitted to DEQ.

Locates

- 0

Call Outs

- 0

Collections System Management

- Reviewing inspection videos for the 2022 Repairs, Puttman will submit recommendation list to Engineer for consideration.

Master Plan Update:

- Curt McLeod and Erik Hoovestol will provide the updated Master Plan at the April Board meeting.

2022 main sewer lines – repair projects:

- Puttman Infrastructure has submitted a list of repairs for this summer to Firwood Design.
- Firwood will review and get the repair items out to bid in April 2022.
- Budget for repairs is set at \$150,000.00

2022 sewer lines cleaning and inspections:

- Budget \$30,000
- List of the lines to clean and inspect will go out to bid by May 1, 2022.

Generator replacement for Treatment Plant:

- Ken Johannes will get a quote this week for a replacement Generator.
- Estimated budget \$130,000.00

Mt. Hood Brewing – Acct. #159 87304 E Gov't Camp Loop:

- Industrial Discharge application from Mt. Hood Brewery received.

2022-2023 FY Budget:

- Budget committee is scheduled for after the April 11th Board meeting.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.