

Board Meeting Minutes
Government Camp Sanitary District
July 12, 2021
4:00 p.m. via Zoom Video conferencing

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Brett Fischer, Dan Mancuso.

Others Present:

Ulla Brunette, Secretary; Tom Puttman, Facility Coordinator; Ken Johannes, Plant Operator, Dustin Thorson, Erik Hoovestol.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Brett Fischer. Motion passed.

Bills:

Num	Name	Memo	Amount
5146	Carson	Inv. #IN-599804 Biodiesel	-397.37
5147	Cascade Columbia	Inv. #811528, 6/29/2021 - Soda Ash Dense	-242.50
5148	Puttman Infrastructure, Inc.	Inv. #3146 Collection System Mgmt.	-1,356.50
5149	Oregon Department of Revenue	2nd Qtr. 2021 OR-STT1 & 2, OR-OTC-v April - June 2021	-5.59
5150	Puttman Infrastructure, Inc.	Inv. #3145 Operator fee	-8,973.87
5151	WHO LTD	Inv. #21-483 Sewer line damage near Summit Ski Area	-2,734.00
5152	Andrew Tagliafico	Board meeting compensation - Jan 2021 - June 2021	-150.00
5153	Brett Fischer	Director fees: January - June 2021	-120.00
5154	Cornelia Gunderson	Director fees: January - June 2021. 6 meetings	-120.00
5155	Ed Rogers Jr.	Director fees: January 2021 - June 2021	-120.00
5156	IRS	2nd Qtr. 2021 Employer's Qtrly Federal tax return form 941	-587.94
5157	John Bay	Director fees: Feb, March & April 2021.	-60.00
5158	CenturyLink	Land Line	-131.30
5159	Lauka McGuire, P.C.	2019-2020 FY Audit preparation. Inv. #17145	-7,500.00
5160	Mrs. Ulla Brunette	Printer Ink, 2019/20 Audit filing fee, Zoom fee, stamps	-519.94
5161	Clackamas County Elections Office	May 18, 2021 Special District Elections fee	-15.76
5162	Edge Analytical Inc.	Ref. #21-19695, 21-20866, 21-21872	-888.00
5163	Portland General Electric - New Plant	Acct. #3139860000 due on 7/19/2021	-2,790.45
5164	Propane Northwest Inc.	Cust. #19005845, Inv. #1504320635 Tank fill	-1,592.00
5165	Special Districts Association of Oregon	2021-2022 Workers' Comp. for Board members	-601.42
5166	United Fire Health & Safety	Inv. #21569435 Semi-Annual System inspection	-354.94
5167	Verizon	Cell phone	-37.30

5168	Oregon Department of Revenue	2nd Qtr 2021 Oregon combined payroll tax (form OR-OTC-V)	-3.82
5169	Puttman Infrastructure, Inc.	Inv. #3147 Grainger and USA Bluebook supplies	-748.78
5170	PACIFIC INT-R-TEK	Inv. #11272 2021 sewer line inspection/cleaning	-30,999.4
			3
5171	Brunette, Ulla B	Secretary salary for June 2021	-1,321.47
5172	ZZ Edison Homes LLC. #362	Acct. #362. Sewer line connection Dep. refund	-900.00
			-63,272.3
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Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank Accounts:

General Fund – US Bank \$66,868.08
 State Pool Account #5206 \$439,633,06
 State Pool Account #5260 \$284,021,41

Minutes:

Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Brett Fischer. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – June 2021

1. Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.120 MGD	0.145 MGD	0.117 MGD
Maximum	0.142 MGD	0.166 MGD	0.148 MGD
Minimum	0.095 MGD	0.127 MGD	0.090 MGD

2. Treatment Plant – Effluent Quality Results (pending final test results)

Effluent Results	Current	Previous	Limit
cBOD	1 mg/L @ 99%	ND mg/L @ >99%	10 mg/L @ 85%
TSS	3 mg/L @ 98%	3 mg/L @ 98%	10 mg/L @ 85%
E Coli	1 cfu/100 ml	1.2 cfu/100 ml	126 cfu/100 ml
NH3-N	0.3 mg/L	0.1 mg/L	--
pH	6.4	6.5	6.3 – 9.0

3. Operations, Maintenance, and Regulatory

- No operational issues.
- Generator service and ATS testing – completed July 2.
- Fuel supply topped off last week.
- Expecting second blower unit to arrive this week.

4. Biosolids Management • Ready. Waiting on fields.

Plant Report continued:

5. Locates – 2; Call Outs – 0

6. Collections System Management

- 2021 Inspections – completed, report submitted to Firwood.
- One critical repair – completed. (Summit fiber bore strike through).
- 2021 Repairs – Firwood to update.

Master Plan Update:

Erik Hoovestol from Firwood Design group stated that all sewer line video inspections from this year have been received and will be reviewed.

2021 main sewer lines – repair project:

Erik Hoovestol from Firwood Design Group will be reviewing last year’s Sewer line inspection videos to identify any priority repairs. Various manholes are in poor condition so Erik will review and determine if the repairs can wait until next summer.

Erik mentioned that the sewer line from the Post Office to the Fire Station is in poor condition and will be adding to 2022 summer repair projects. Estimate for the repair is \$30 – 40,000.

Erik is still waiting for Turin and Son’s quote to repair the Influent pipe at the Treatment Plant Headworks building.

2021 main sewer lines – cleaning/inspection project:

Project is completed. Cost was \$30,999.43.

Other – Generator replacement needed for the Treatment Plant:

The District has been looking into replacing the Generator at the Treatment Plant, due to the generator’s age and concerns that the Generator will not perform adequately if the plant loses power for a length of time.

Three quotes have been received:

Peterson Cat - \$80,660.00. Includes removal, install, connection, testing, training , etc.

Pacific Power Group - \$75,000.00. Base price for the generator and tank, does not include removal or installation.

Christenson Electric Inc. - \$124,399.00. Includes install, connection, testing and temporary generator. No mention of removal or training.

Andrew Tagliafico mentioned that FEMA could potentially pay for 70%. Ulla Brunette will look into possible Grants.

Government Camp Water District – Fire Wise flyers:

The Government Camp Water District has asked if the District could mail two informational flyers about the community “Fire Wise” program.

The Board has no objections to including the flyers with the July Sewer Invoices.

Government Camp Sanitary District Board meetings:

The Board will once again be holding the monthly Board meetings in person at the Mt. Hood Cultural Center in Government Camp. The meetings will take place on the second Monday of each month, at 4:00 PM.

The meeting will also be available via Zoom Audio/Video communications. If interested in attending the meetings via Zoom, please E-mail or call the District Secretary.

Other – Sewer line damage at Summit Ski Area parking lot:

Andrew Tagliafico stated that Track Utilities, contractor for CenturyLink, caused damage to a sewer line in the parking lot near Summit Ski area and did not repair. Track Utilities, mentioned to Andrew Tagliafico that there are still open tickets and that is why the repair was not finished.

Due to the need for an immediate repair, the line was repaired by WHO LTD for \$2,734.00. Dustin Thorson from Puttman Infrastructure (Plant Operations) will submit the hours he spent on supervising the repair along with any cost occurred.

The District Secretary will contact CenturyLink to file a claim for reimbursement.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.