

**Board Meeting Minutes
Government Camp Sanitary District
October 10, 2022
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conferencing**

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair.

Attended via Zoom audio conferencing: Cornelia Gunderson, Brett Fischer, Dan Mancuso.

Others Present:

Ulla Brunette, Secretary; Ken Johannes, Senior Plant Operator; Dustin Thorson, Operator I; Tom Michalski, Bryan Borgmeier.

Attended via Zoom audio conferencing: Tom Puttman, Facility coordinator; Erik Hoovestol, Nick Rinard.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Auto	CenturyLink	Landline, auto withdrawn from US Bank 10/24/2022	\$130.50
Auto	Verizon	Auto withdrawn from US Bank on 10/14/22	\$65.18
5403	Puttman Infrastructure, Inc.	Inv. #4553 O&M reimbursables	\$1,743.14
5404	Firwood Design Group, LLC	Inv. #171986 mgmt sewer repairs, August	\$2,637.50
5405	JQ Construction Inc	Inv. #913-22 2022 manhole repairs/paving	\$26,529.00
5406	Puttman Infrastructure, Inc.	Inv. #4550 Emergency after hours response	\$6,091.50
5407	One Call Concepts, Inc.	Inv. #2090689 9/30/22	\$62.40
5408	SDAO	Workers Compensation policy 2022-2023	\$560.04
5409	Puttman Infrastructure, Inc.	Inv. #4554 O&M services	\$1,126.00
5410	Edge Analytical Inc.	Ref #22-29737 & #22-30803	\$677.74
5411	Mrs. Ulla Brunette	Postage stamps	\$120.00
5412	Puttman Infrastructure, Inc.	Inv. #4549 Biosolids Mgt	\$2,545.35
5413	Cascade Columbia	Inv. #847842 Lime Hydrated	\$577.50
5414	Puttman Infrastructure, Inc.	Inv. #4548 O&M services	\$9,332.82
5415	Oregon Department of Revenue	3rd Qtr 2022 OQ & 132	\$3.94
5416	IRS	3rd Qtr 941 2022- 941-V	\$603.28
5417	Oregon Department of Revenue	3rd Qtr OR-OTC-V	\$5.74
5418	Government Camp Road District	Eastside paving Inv. #09192206 patch work	\$8,000.00
5419	Puttman Infrastructure, Inc.	Inv. #4584 Drain Pro	\$967.50
5420	CenturyLink	VOID: 503-272-0261	\$0.00
5421	Brunette, Ulla B	Secretary salary for August 2022	<u>\$1,167.19</u>
			\$62,946.32

Bills Continued.

- Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank account update:

General Funds – US Bank \$157,788.30
State Pool Acct. #5206 \$351,689.26
State Pool Acct. #5260 \$457,717.34

Minutes:

Amendments to last month’s minutes for the Gov’t Camp Incorporation study, page3.

- The first bullet should be amended to “Nick Rinard stated that 80% of homeowners that completed the Government Camp CPO Survey, showed that they would be willing to look into studying the incorporation for Government Camp.”
- The last bullet should be amended to “Nick asked if the Sanitary District would be willing to send a letter stating the study would benefit the community. Brett Fischer will Email a draft letter for the Board to review.”
- Ed Rogers Jr. moved to adopt last month’s meeting minutes as amended. Seconded by Cornelia Gunderson. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – September 2022

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.074 MGD	0.094 MGD	0.095 MGD
Maximum	0.120 MGD	0.115 MGD	0.141 MGD
Minimum	0.047 MGD	0.073 MGD	0.070 MGD

Treatment Plant – Effluent Quality Results (final results pending)

Effluent Results	Current	Previous	Limit
cBOD	3 mg/L @ 97%	4 mg/L @ 96%	10 mg/L @ >85%
TSS	1 mg/L @ 99%	5 mg/L @ 95%	10 mg/L @ >85%
E Coli	1.7 cfu/100 ml	1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.1 mg/L	0.7 mg/L	--
pH	6.5	6.4	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues.

Biosolids Management

- Land application: 18,000 gallons this month; 126,000 to date.

Monthly operator report continued.

Locates/Call Outs

- 7 locates
- 1 call outs

Collections System Management

- 2022 Inspections: Completed.
- 2022 Repairs: Firwood to update.

Other

- Mt. Hood Brewery – no new information.
- New Generator – no new information, delivery in March.

Master Plan Update, Erik Hoovestol:

- Erik notified DEQ about needing to increase the requested loan amount, due to escalating construction cost. Waiting for DEQ to provide what steps the District needs to do next.

2022 main sewer lines – repair projects:

- Erik Hoovestol mentioned that two lateral lines on little trail are too close together at the main line to either grout or put a T-liner in and there are three next to each other on Mucoy between Little Trail and Lige, that are also too close to either grout or use cloth T-Liners, so there will be 5 that were just cut in with no T-liners.
- Erik recommends removing the 5 T-liners from Iron Horse contract and if future videos show excess I&I, then we can go back and dig them up.
- Iron Horse claimed they went around and prepped a bunch of Manholes. This project was apparently a change order, which was not approved by the Board, but the field crew were not aware of this.
- Iron Horse agreed not to charge for the manholes that were prepped.
- Remaining items to complete - Two T-liners on little trail and one on Ski Haus Lane. Erik mentioned that they might not get installed until next year.
- The Board agreed to not pay the final invoice until the 3 T-liners are completed.

Generator replacement for Treatment Plant:

- No update

Mt. Hood Brewing – Acct. #159 87304 E Gov't Camp Loop:

Discussions regarding the Brewery connecting to the Sewer District

- Brian Borgmeier and Tom Michalski from Mt. Hood Brewing Co. provided a proposal for the Mt. Hood Brewing Company Waste water Treatment System.
- The Board Chair stated that a big part of the District's acceptance will be:
 - What monitoring will be needed by the District
 - How consistent the District's input monitoring is versus the grab samples from the Brewery.

Mt. Hood Brewing Company continued.

- Once the District sees a trendline, it will show what is going on and in time the Board will have a protocol on Sewer fees.
- The Brewery will probably have to pay a base fee prior to connecting and then when the discharge flow is determined, additional EDU and SDC fees would be applied if higher than the base fee.
- The Board would like the District's engineers and Puttman Infrastructure to review the proposal and provide feedback.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.