

**Board Meeting Minutes
Government Camp Sanitary District
March 13, 2023**

4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conferencing.

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson.

Attended via Zoom audio conferencing: Dan Mancuso, Brett Fischer.

Others Present:

Ulla Brunette, Secretary; Ken Johannes, Senior Plant Operator; Dustin Thorson, Operator I.

Attended via Zoom audio conferencing: Erik Hoovestol.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Num	Name	Memo	Amount
Auto	Verizon	Auto withdrawn from US Bank on 3/14/23	-\$65.10
Auto	CenturyLink	Landline, auto withdrawn from US Bank 3/22/2023	-\$131.24
5504	Northwest Pump Petroleum & Industrial	Cust. #109010, Inv. #3384409-00	-\$8,400.00
5505	Puttman Infrastructure, Inc.	Inv. #4884 Plant Operator contract salary	-\$10,088.78
5506	Driscoll, Dan #435	Sewer line connection deposit refund. 87283 E Macartney	-\$900.00
5507	Curran-Mcleod, Inc.	Inv. #23.01-1795 SCWSRF funding app. assistance	-\$2,070.00
5508	Puttman Infrastructure, Inc.	Inv. #4889 Collection sys. mgmt.	-\$518.75
5509	Edge Analytical Inc.	Ref. #23-03744 , 23-04465	-\$749.00
5510	Firwood Design Group, LLC	Inv. #172307 Master plan	-\$145.00
5511	Puttman Infrastructure, Inc.	Inv. #4886 Mixer job/chemical feed	-\$300.00
5512	Government Camp Snow Removal	Inv. #m219 February snow removal	\$1365.00
5513	Northwest Local Gov't Legal Advisors	Legal services, Invoice #13360 CWSRF loan funded project	-\$165.00
5514	Puttman Infrastructure, Inc.	Inv. #4887 emergency after hours	-\$309.38
5515	Government Camp Snow Removal	VOID: duplicate check	\$0.00
5516	Portland General Electric - New Plant	Acct. #3139860000	-\$4,029.02
5517	Puttman Infrastructure, Inc.	Inv. #4885 O&M Reimbursables	-\$419.29
5518	Brunette, Ulla B	Secretary salary for February	<u>-\$1,139.97</u>
			-\$30,795.53

- Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank account update:

General Funds – US Bank \$105,915.50
State Pool Acct. #5206 \$358,092.35
State Pool Acct. #5260 \$434,276.58

Minutes:

- Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Cornelia Gunderson. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – February 2023

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.115 MGD	0.127 MGD	0.121 MGD
Maximum	0.139 MGD	0.193 MGD	0.185 MGD
Minimum	0.077 MGD	0.106 MGD	0.089 MGD

Treatment Plant – Effluent Results

Effluent Results	Current	Previous	Limit
cBOD	2 mg/L @ 98%	3 mg/L @ 98%	25 mg/L @ >85%
TSS	3 mg/L @ 96%	4 mg/L @ 96%	30 mg/L @ >85%
E Coli	<1 cfu/100 ml	<1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.2 mg/L	2.8 mg/L	--
pH	6.4	6.6	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues. Final air blower unit has been received.
- DEQ additional sampling request.

Biosolids Management

- Completed.

Locates/Call Outs

- 3 locates
- 0 Call Outs

Collections System Management

- 2023 Inspections: Reviewing for bids next month.

Other

- Mt. Hood Brewery – no updates.
- New Generator – nothing new, delivery date later this spring.

Master Plan Update:

- DEQ funding is still in the review process.
- Master plan projects will most likely take place next year because the District needs to wait until funding is approved and available.

Generator replacement for Treatment Plant:

- No update.

2023 main sewer lines – repair projects:

- Erik Hoovestol is compiling the priority list for this summer.
- Cost for the Bergstrasse road main line project is estimated between \$60,000 - \$80,000.
- The District still needs to complete the manhole lining, which was not finished in 2022.

2023 Sewer main line inspections:

- Erik Hoovestol will be putting the cleaning/inspection project out to bid next month.

Mt. Hood Brewing – Acct. #159 87304 E Gov't Camp Loop:

- No update.

Special District Elections:

- Three Board members are up for re-election on May 16, 2023.
 - Andrew Tagliafico, position #5
 - Ed Rogers JR, position #1
 - Brett Fischer, position #3
- Andrew Tagliafico, Ed Rogers JR., and Brett Fischer are all interested in running for re-election.
- Brett Fischer, is working with the County on requirements to re-run for his current position.
- March 16, 2023 – Last day for Candidates to file for a Board position.

There being no further business, the meeting was adjourned.
Minutes prepared by Secretary, Ulla Brunette.