

**Board Meeting Minutes
Government Camp Sanitary District
April 10, 2023
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conference**

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair.

Attended via Zoom audio conference: Cornelia Gunderson, Dan Mancuso, Brett Fischer.

Others Present:

Ulla Brunette, Secretary; Tom Puttman, Facility coordinator; Dustin Thorson, Operator I.

Attended via Zoom audio conference: Erik Hoovestol.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Date	Num	Name	Memo	Amount
04/14/2023	Auto	Verizon	Cell phone - auto withdrawn from US Bank	65.10
04/24/2023	Auto	CenturyLink	Landline, auto withdrawn from US Bank	130.55
04/10/2023	5519	Portland General Electric	Acct. #3139860000	3,688.66
04/10/2023	5520	Puttman Infrastructure, Inc.	Inv. #4979, 4980,4981	12,229.01
04/10/2023	5521	Edge Analytical Inc.	Ref. #23-05737,06584,07291,07899	1,463.00
04/10/2023	5522	Firwood Design Group, LLC	Inv. #172365 - February Master plan	145.00
04/10/2023	5523	Mrs. Ulla Brunette	Postage stamps, McFee subscription	227.52
04/10/2023	5524	GCSR	VOID	0.00
04/10/2023	5525	IRS	1st Qtr 2023, 941, 941-v tax forms	613.12
04/10/2023	5526	Oregon Department of Revenue	1st Qtr 2023, OQ,132,or-otc-v	33.90
04/10/2023	5527	Brunette, Ulla B	Secretary salary for February	1,201.57
04/10/2023	5528	GCSR	Inv. m227 March snow removal	<u>2,145.00</u>
				21,942.43

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Andrew Tagliafico. Motion passed.

Bank account update, as of March 31, 2023:

General Funds – US Bank \$104,054.86

State Pool Acct. #5206 \$359,232.85

State Pool Acct. #5260 \$435,659.47

Minutes:

Ed Rogers Jr. moved to adopt last month's meeting minutes. Seconded by Brett Fischer. Motion passed.

Plant Report – Thomas Puttman & Dustin Thorson:

Monthly Operator Report Summary – March 2023

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.109 MGD	0.115 MGD	0.139 MGD
Maximum	0.126 MGD	0.139 MGD	0.191 MGD
Minimum	0.096 MGD	0.077 MGD	0.111 D

Treatment Plant – Effluent Results

Effluent Results	Current	Previous	Limit
cBOD	2 mg/L @ 98%	2 mg/L @ 98%	25 mg/L @ >85%
TSS	3 mg/L @ 96%	3 mg/L @ 96%	30 mg/L @ >85%
E Coli	1.3 cfu/100 ml	<1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.05 mg/L	0.2 mg/L	--
pH	6.4	6.4	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues.
- Commencing new DEQ Camp Creek sampling request, plus permit Year 3 additional effluent sampling. This is in preparation for the next permit cycle requirements.

Biosolids Management

- Sludge Truck annual inspection when weather clears up.

Locates/Call Outs

- Locates: 1
- Call Outs: 0

Collections System Management

- 2023 Inspections: Bid package formed up for bid out.
- 2022/23 Repairs: Working with Firwood on recommendation priorities.

Other

- Mt. Hood Brewery – no updates.
- New SBR Mixer – expected in May.
- New Generator – expected in June.

Master Plan Update, Erik Hoovestol:

- No update on the DEQ loan application.

Generator replacement for Treatment Plant:

- No update.

2023 main sewer lines – repair projects:

- Estimated budget for 2023 summer repair projects is \$150,000.00.
- Firwood Design Group and Puttman Infrastructure will be meeting this week to discuss recommended projects.
- Puttman Infrastructure is recommending installing LockDry pans for 7 manholes, which will help block surface water, dirt, and debris from entering the manholes along with reducing waste treatment costs.
 - The cost for each LockDry pan is \$120.00.
 - Estimated labor and materials cost is \$2500.

2023 main sewer line cleaning and inspections:

- Approximately 10,000ft of sanitary sewer lines to be video inspected and jet cleaned.
- Additional 2,500ft of sanitary sewer lines to jet clean only, giving mitigation to root intrusion.
- Maps illustrating the proposed sewer lines were provided.

Mt. Hood Brewing – Acct. #159 87304 E Gov't Camp Loop:

- No update.
- The Brewery will be removed from the agenda, until further notice.

Special Districts Elections:

- Brett Fischer is working with the County on requirements to re-run for his current position #3.

2023-2024 FY Budget:

- Budget committee members: Ulla Brunette, Andrew Tagliafico, Ed Rogers Jr. Brett Fischer, Cornelia Gunderson, Dan Mancuso.
- Budget committee meeting scheduled for April 24, 2023 via Zoom communications and in person at the Mt. Hood Cultural Center in Gov't Camp at 4:00 PM.
- Puttman Infrastructure requested a copy of the proposed budget.

Other – New 47-unit hotel to be built across the street from the fire station:

- Brett Fischer asked if the Sanitary District has received any information from the County. Andrew Tagliafico mentioned that the District received the Preliminary Statement feasibility request.
- No System development charges have been discussed with the property owner.
- The District Secretary will contact the County to make sure the Sanitary District signs off before the Building permit is released.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.