

**Board Meeting Minutes
Government Camp Sanitary District
May 8, 2023**

4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conference.

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair.

Attended via Zoom audio conference: Cornelia Gunderson, Brett Fischer, Dan Mancuso.

Others Present:

Ulla Brunette, Secretary; Ken Johannes, Senior Plant Operator; Dustin Thorson, Operator I.

Attended via Zoom audio conference: Tom Puttman, Facility coordinator; Erik Hoovestol.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

- Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Date	Num	Name	Memo	Amount
05/14/2023		Verizon	Cell phone - auto withdrawn from US Bank on 5/14/23	-65.10
05/24/2023		CenturyLink	Landline, auto withdrawn from US Bank 5/22/23	-130.55
05/08/2023	5529	M McClard, Steve #436	Sewer Line connection inspection deposit refund	-900.00
05/08/2023	5530	Aqua Aerobic Systems	INV. #1036903 new Mixer for plant	-15,290.00
05/08/2023	5531	Edge Analytical Inc.	Ref. #07900,08647,09327,09332,10220,10221,11050,11051	-1,936.00
05/08/2023	5532	Puttman Infrastructure, Inc.	Inv. #5064 NPDES permit renewal	-359.38
05/08/2023	5533	Firwood Design Group	Inv. #172052, dated 9/30/22, received 4/25/23	-3,217.50
05/08/2023	5534	Mrs. Ulla Brunette	office supplies, postage, Sludge truck registration card	-525.13
05/08/2023	5535	Puttman Infrastructure, Inc.	Inv. #5065 Collection system repairs Frontage	-258.75
05/08/2023	5536	Pamplin Media Group	Posting budget committee meeting	-102.30
05/08/2023	5537	Portland General Electric	Acct. #3139860000	-3,333.28
05/08/2023	5538	Puttman Infrastructure, Inc.	Inv. #5062 O&M services	-10,088.78
05/08/2023	5539	Puttman Infrastructure, Inc.	Inv. #5063 O&M Reimbursables	-271.05
05/08/2023	5540	WHO LTD	Inv. #23-626 Inspections, wheel loader labor	-865.00
05/08/2023	5541	Brunette, Ulla B	Secretary Salary for April 2023	<u>-1,241.21</u>
				38,584.03

- Ed Rogers Jr. moved to approve the bills as presented. Seconded by Brett Fischer. Motion passed.

Bank account update:

- General Funds – US Bank \$123,393.43
- State Pool Acct. #5206 \$360,339.84
- State Pool Acct. #5260 \$426,219.86

Minutes:

- Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Cornelia Gunderson. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – April 2023

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.111 MGD	0.109 MGD	0.118 MGD
Maximum	0.135 MGD	0.126 MGD	0.172 MGD
Minimum	0.097 MGD	0.096 MGD	0.093 MGD

Treatment Plant – Effluent Results

Effluent Results	Current	Previous	Limit
cBOD	2 mg/L @ 98%	2 mg/L @ 98%	25 mg/L @ >85%
TSS	6 mg/L @ 96%	3 mg/L @ 96%	30 mg/L @ >85%
E Coli	<1 cfu/100 ml	1.3 cfu/100 ml	126 cfu/100 ml
NH3-N	0.03 mg/L	0.05 mg/L	--
pH	6.5	6.4	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues.
- Received new SBR mixer from Aqua-Aerobics, scheduled to be installed this week.

Biosolids Management

- Sludge Truck annual inspection when weather clears up.

Locates/Call Outs:

- Locates: 7
- Call Outs: 0

Collections System Management

- 2023 Inspections: One bid received, two pending. Will award at June meeting.
- 2022/23 Repairs: Coordinating with Firwood on recommendation priorities.

Other

- New Generator – expected in June.

Master Plan Update:

Resolution #2023-219

- Resolution authorizing a \$1,000,000.00 partially forgivable loan from the Oregon Department of Environmental Quality Clean Water State Revolving fund for Master plan projects.
- Ed Rogers moved to adopt Resolution #2023-219. Seconded by Dan Mancuso. Motion passed.
- Ulla Brunette will have the District's Attorney review the Resolution.

Generator replacement for Treatment Plant:

- No updates.

2023 main sewer lines – repair projects:

- Firwood is reviewing priority items for this summer's repair project.

2023 main sewer lines - inspections/cleanings:

- One bid received, two pending. Will award at the June Board meeting.

Special Districts Elections:

- Brett Fischer was not able to re-run for position #3. Brett is still working with the County to become eligible.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.