

Rules & Regulations
 ORDINANCE No. 20
 Adopted July 9, 2002

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ORDINANCE NO. 20
GOVERNMENT CAMP SANITARY DISTRICT
RULES AND REGULATIONS

Government Camp Sanitary District ordains as follows:

SECTION 1

1.1 Purpose and Objectives.

Government Camp Sanitary District, Clackamas County, Oregon was organized pursuant to Chapter 450, Oregon Revised Statutes, for the purpose of providing sewerage works, including all facilities necessary for collecting, pumping, treating, and disposing of sanitary or storm sewage within its boundaries. It is further declared to be the policy of the District to provide and offer sewage disposal service for such areas adjacent to the District as may, in the judgment of the District, be feasibly served upon such terms, conditions, and rates as the District shall, from time to time, determine, to the extent provided by law. The objectives of these Rules and Regulations ("Rules and Regulations" or "Ordinance") are: (a) to advance public health and welfare; (b) to prevent the introduction of pollutants which will interfere with the operation of the sewage system or contaminate the resulting biosolids; (c) to prevent the introduction of pollutants which will pass through the sewage system, inadequately treated, into receiving waters or the atmosphere or otherwise be incompatible with the system; (d) to protect District personnel who may come into contact with sewage, biosolids and effluent in the course of their employment as well as protecting the general public; (e) to ensure that the District complies with its NPDES permit conditions, biosolids use and disposal requirements and other applicable federal and state laws; (f) to improve the opportunity to recycle and reclaim wastewaters and sludges from the system; and (g) to provide for the equitable distribution of the costs of the sewage system.

1.2 Adoption of New or Amended Rules and Regulations.

The Board of Directors may promulgate new or amended rules pertaining to these Rules or Regulations. Except as specifically provided in these Rules and Regulations, any new or amended rule(s) will be adopted pursuant to ORS 198.510 through 198.600.

SECTION 2 DEFINITIONS

2.1 Words and Terms.

Unless the context specifically indicates otherwise, the following words and terms, as used in this Ordinance, shall have the meanings hereinafter designated:

2.1.1 Act. The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 USC 1251, *et seq.*

2.1.2 Applicable Pretreatment Standards. Local, state, and federal standards, whichever are more stringent and apply to the Industrial User.

2.1.3 Applicant. The individual or entity applying for a permit to connect to the District's collection system. (See "Installer")

2.1.4 ASTM Specifications. The Standard specifications or methods of the American Society for Testing and Materials. Unless otherwise stated, it shall refer to the latest adopted revisions of said specifications.

2.1.5 Biochemical Oxygen Demand or BOD. The quantity of oxygen utilized in the biochemical oxidation of organic matter under a standard laboratory procedure in five (5) days at a temperature of twenty degrees centigrade (20°C), expressed in milligrams-per-liter or parts-per-million. Laboratory determinations shall be made in accordance with the applicable techniques prescribed in 40 CFR Part 136.

2.1.6 Biosolids. Domestic wastewater treatment facility solids that have undergone adequate treatment to permit land application, recycling, or other beneficial use.

2.1.7 Board. The Board of Directors of the District.

2.1.8 Building. Any structure containing sanitary facilities.

2.1.9 Building Drain. That part of the lowest piping of a sewerage system which receives the discharge from the drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five (5) feet outside the building wall.

2.1.10 Building Sewer. The extension from the building drain to the service connection.

2.1.11 Capital Improvement(s). Facilities or assets used for the purpose of providing sanitary sewerage collection, transmission, treatment and/or disposal.

2.1.12 Categorical Pretreatment Standards. National pretreatment standards specifying quantities or concentrations of pollutants or pollutant properties which may be discharged or introduced into a public sewer system by specific industrial categories. These standards are promulgated pursuant to subsections 307(b) and (c) of the Clean Water Act.

2.1.13 Change of Use. A change in average flow of twenty percent (20%) or more, based on metered usage, from the flow upon which the original EDUs were assigned.

2.1.14 Cleanout. A sealed aperture permitting access to a sewer pipe for cleaning purposes.

2.1.15 Cooling Water. The water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat.

2.1.16 Combined Sewer System. A conduit or system of conduits in which both sewage and storm water are transported.

2.1.17 Composite Sample. A series of samples mixed together so as to approximate the average strength of discharge to the sewer. A composite sample is collected over a period of time greater than 15 minutes, formed by an appropriate number of discrete samples which are: (a) collected at equal intervals and combined in proportion to wastewater flow; (b) are equal volumes taken at varying time intervals in proportion to the wastewater flow; or (c) equal volumes taken at equal time intervals. - as described in the publication known as *standard methods*

2.1.18 Contractor. A person duly licensed or approved by the State of Oregon and District to perform the type of work to be done under a permit or contract issued by the District.

2.1.19 County. Clackamas County, Oregon.

2.1.20 Day. A continuous twenty-four (24) hour period from 12:01 a.m. to 12:00 p.m.

2.1.21 Department of Environmental Quality, or DEQ. The State of Oregon, Department of Environmental Quality.

2.1.22 Delinquent, or Delinquency. Any payment to the District that is past due according to these Rules and Regulations.

2.1.23 Development. The act of conducting a building operation, or making a physical change in the use or appearance of a structure or land, which increases the usage of any capital improvements or which creates the need for additional capital improvements.

2.1.24 Direct Discharge. The discharge of treated or untreated wastewater directly to the waters of the State of Oregon.

2.1.25 Discharger or User. Any person who causes wastes or sewage to enter directly or indirectly to the District sewerage system.

2.1.26 District. Government Camp Sanitary District.

2.1.27 Domestic Sewage. Sewage derived from the ordinary living processes free from industrial wastes and of such character as to permit satisfactory disposal without special treatment into the District sewerage system.

2.1.28 Dwelling Unit. A living unit with kitchen facilities including those in multiple-dwelling buildings, apartments, hotels, motels, mobile homes, or trailers.

2.1.29 EDU Committee. A committee of individuals appointed by the District's Board of Directors and authorized to determine how EDUs will be calculated.

2.1.30 Engineer. A registered professional engineer licensed to practice by the State of Oregon.

2.1.31 Environmental Protection Agency, or EPA. The U.S. Environmental Protection Agency, or where appropriate the term may also be used as a designation for the Administrator or other duly authorized official of said agency.

2.1.32 Equivalent Dwelling Unit, or EDU. A unit of measurement of sewer usage which is assumed to be equivalent to the usage of an average dwelling unit. Equivalent Dwelling Unit (EDU) has the following definition for the purposes listed below:

a. *User Charge.* A unit, based on water consumption and strength of sewage of a single dwelling unit, by which all usage of the sanitary sewers may be measured.

b. *System Development Charge.* A unit, based upon a single dwelling unit or its equivalent, used to calculate the charge for connecting to the District sewerage system.

2.1.33 Garbage. Solid wastes from the preparation, cooking, and dispensing of food and from the handling, storage and sale of produce.

2.1.34 General Manager. The person executing the Board's ordinances or policies and responsible for the day-to-day operations of the District.

2.1.35 Government Agency. Any municipal or quasi-municipal corporation, state or federal agency.

2.1.36 Grab Sample. A sample that is taken from a waste stream on a onetime basis with no regard to the flow in the waste stream and without consideration of time.

2.1.37 Hauled Waste. Any waste hauled or transported by any method which may include but not be limited to drop tanks, holding tanks, chemical toilets, campers, trailers, septic tanks, and vacuum pump tank trucks.

2.1.38 Improvement Fee. A fee for costs associated with capital improvements to be constructed after the date the SDC Ordinance becomes effective.

2.1.39 Indirect Discharge. The discharge or the introduction of non-domestic pollutants or industrial wastes into the sewerage system from any source regulated under subsection 307(b) or (c) of the Act (33 USC 1317), including hauled tank wastes discharged into the sewerage system.

2.1.40 Industrial User. Any person who discharges industrial waste into the District sewerage system. *of waste zone 1 or 2 or our district zoned for.*

2.1.41 Industrial Waste. Any liquid, gaseous, radioactive or solid waste substance, or a combination thereof, resulting from any process of industry, manufacturing, trade or business, or from the development or recovery of any natural resources, or as defined by the

Oregon State Department of Environmental Quality or the United States Environmental Protection Agency, exclusive of domestic sewage.

2.1.42 Infiltration. Water entering a sewage system, including service connections, from the ground, through such means as, but not limited to, defective pipes, pipe joints, connections or manhole walls. Infiltration does not include, and is distinguished from inflow.

2.1.43 Inflow. Water discharged into a sewer system, including service connections from such sources as, but not limited to, roof leaders, cellar, yard and area drains, foundation drains, cooling water discharges, drains from springs and swampy areas, manhole covers, cross-connections from storm sewers, catch basins, surface runoff, and street washwaters or drainage.

2.1.44 Inspector. A person designated by the District to inspect building sewers, service connections, and other installations to be connected to the District sewerage system.

2.1.45 Installer. Either the owner of the property being served or a contractor doing work in connection with the installation of a service connection or building sewer under a proper permit from the District.

2.1.46 Interference. A discharge which, alone or in conjunction with a discharge from other sources, inhibits or disrupts the public sewer system, treatment processes or operations, or its biosolids processes, biosolids use or disposal, or which contributes to a violation of any requirement of the District's NPDES Permit or other permit issued to the District.

2.1.47 May. The word "may" is permissive.

2.1.48 National Pollution Discharge Elimination System, or NPDES Permit. A permit issued pursuant to Section 402 of the Act (33 USC 1342).

2.1.49 New Source. Any building, structure, facility or installation from which there is or may be a discharge of pollutants, the construction of which commenced according to the deadlines and conditions of 40 CFR 403.3.

2.1.50 Operation, Maintenance, and Replacement; or O, M, & R. Those functions that result in expenditures during the useful life of the treatment works or sewerage system for materials, labor, utilities, administrative costs, and other items which are necessary for managing and maintaining the sewage works to achieve the capacity and performance for which such works were designed and constructed.

2.1.51 Ordinance. This Ordinance as adopted, any and all rules and orders adopted pursuant hereto, and any and all amendments to the Ordinance or any such rules or amendments. This Ordinance may also be referred to as "Rules and Regulations."

2.1.52 Pass-Through. A discharge which exits the POTW into waters of the state in quantities or concentration which alone or in conjunction with a discharge or discharges from other sources is a cause of a violation of any requirement of the District's NPDES permit (including an increase in the magnitude or duration of the violation) or any other permit issued to the District.

2.1.53 Permit. Any authorization required pursuant to this or any other regulation of the District for connection of facilities to the public sewerage system and/or continued discharge of sewage to the public sewerage system.

2.1.54 Person. Any individual, public or private corporation, political subdivision, governmental agency, municipality, industry, partnership, association, firm, trust or any other legal entity.

2.1.55 pH. The logarithm (base 10) of the reciprocal of the concentration of hydrogen ions expressed in grams per liter of solution. pH shall be determined using one of the applicable procedures prescribed in 40 CFR Part 136.

2.1.56 Pollutant. Any of the following, including but not limited to: dredged soil spoil, solid waste, incinerator residue, sewage, garbage, sewage biosolids, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discharged equipment, rock, sand, cellar dirt and industrial, municipal and agricultural waste discharged into water.

2.1.57 Pretreatment or Treatment. The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into the public sewage system. The reduction or alteration can be obtained by physical, chemical or biological processes, or process changes or other means, except as prohibited by 40 CFR Section 403.6(d).

2.1.58 Pretreatment Requirement. Any substantive or procedural pretreatment requirement other than Applicable Pretreatment Standard, imposed on an Industrial User.

2.1.59 Private Sewer or Private Collection System. A privately owned and maintained sewer system installed to serve multiunit structures on single ownership properties, which cannot legally be further divided, such as apartments or condominiums, or installed in commercial or industrial subdivisions. Also includes privately owned and maintained sewer system installed by others in public rights-of-way and not yet accepted by the District.

2.1.60 Properly Shredded Garbage. The wastes from foods that have been shredded to such a degree that all particles will be carried freely under the flow and conditions normally prevailing in public sewers with no particle greater than one-half inches (1/2") in any dimension.

2.1.61 Publicly Owned Treatment Works, or POTW. A treatment works as defined by Section 212 of the Act (33 USC 1292), which is owned by a governmental entity. This definition includes any public sewers that conveys wastewater to the POTW treatment plant, but does not include pipes, sewers, or other conveyances not connected to a facility providing treatment. For the purposes of this ordinance, "POTW" shall also include any sewers that convey wastewaters to the POTW from persons outside the District who are, by contract or agreement with the District, users of the District's POTW.

2.1.62 Public Right-of-Way. Any public highway, road, street, avenue, alleyway, public place, public easement, or public right-of-way.

2.1.63 Public Sewer or Public Sewerage System. Any or any part of the facilities for collection, pumping, treating and disposing of sewage as acquired, constructed, or used by the District within the boundaries of the District.

2.1.64 Qualified Public Improvements. A capital improvement that is: (a) required as a condition of development approval; (b) identified in the District's adopted Capital Improvement Plan pursuant to ORS 223; and (c) not located on or contiguous to a parcel of land that is the subject of the development approval.

2.1.65 Receiving Waters. Any body of water into which effluent from a sewage treatment plant is discharged either directly or indirectly.

2.1.66 Reimbursement Fee. A cost associated with capital improvements already constructed or under construction on the effective date of the SDC Ordinance.

2.1.67 Replacement. Any actions which result in expenditures for obtaining and installing equipment, accessories, or appurtenances which are necessary during the design or useful life, whichever is longer, of the treatment works or other facilities to maintain the capacity and performance for which such works were designed and constructed.

2.1.68 Rules and Regulations. This Ordinance and all amendments thereto.

2.1.69 Sanitary Sewer. A conduit intended to carry liquid and water-carried wastes from residences, commercial buildings, industrial plants and institutions, together with minor quantities of ground, storm, and surface waters that are not admitted intentionally.

2.1.70 Service Connection. That portion of a private sewer that has been constructed from the public sewer to the edge of the public right-of-way or sewer easement in which the public sewer is located.

2.1.71 Sewage. The water-carried human, animal, or vegetable wastes from residences, business buildings, institutions, and industrial establishments, together with groundwater infiltration and surface water as may be present. The admixture with sewage of industrial wastes or water shall be considered "sewage" within the meaning of this definition.

2.1.72 Sewage Disposal Agreement. An agreement between the District and any government agency or person providing for the delivery or receipt of sewage to or from the District sewerage system.

2.1.73 Sewage Treatment Plant. An arrangement of devices, structures, and equipment for treating sewage.

2.1.74 Sewer Easement. Any easement in which the District has the right to construct and maintain a public sewer.

2.1.75 Sewer Main Extension. Any extension or addition of the public sewer.

2.1.76 Sewer User. Any person using any part of the public sewerage system. In the case of tenants, the property owner shall also be considered the sewer user for that property.

2.1.77 Shall. The word "shall" is mandatory.

2.1.78 Significant Industrial User.

a. All industrial users subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR Chapter 1, subchapter N; and

b. Any other industrial user that: discharges an average of 25,000 gallons per day or more of processed wastewater to the sewerage system (excluding sanitary, non-contact cooling and boiler blowdown wastewater); contributes a process waste stream which makes up five percent (5%) or more of the average dry weather hydraulic or organic capacity of the District's treatment plant; or is designated as such by the District on the basis that the industrial user has a reasonable potential for adversely affecting the treatment plant's operation or for violating any pretreatment standard or requirement (in accordance with 40 CFR 403.8(f)(6)).

c. Upon finding that an industrial user meeting the criteria of this definition has no reasonable potential for adversely affecting the District's operations or for violating any pretreatment standard or requirement, the District may at any time, on its own initiative or in response to a petition received from the industrial user, determine that such industrial user is not a significant industrial user.

2.1.79 Significant Non-Compliance. An industrial user is in significant non-compliance if its violation meets one or more of the following criteria:

a. Chronic violations of wastewater discharge limits, defined as those in which sixty-six percent (66%) or more of all the measurements taken during a six-month period exceeded (by any magnitude) the daily maximum limit or the average limit for the same pollutant parameter;

b. Technical Review Criteria (TRC) violations, defined as those in which thirty-three percent (33%) or more of all of the measurements for each pollutant parameter taken during a six-month period equal or exceeded the product of the daily maximum limit or the average limit multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH);

c. Any other violation of a pretreatment effluent limit (daily maximum or longer-termed average) that the District determines has caused, alone or in combination with other discharges, interference or pass through (including endangering the health of District personnel or the general public);

d. Any discharge of a pollutant that has caused imminent endangerment to human health, welfare, or to the environment or has resulted in the District's exercise of its emergency authority to halt or prevent such a discharge;

e. Failure to meet, within 90 days after the schedule date, a compliance schedule milestone contained in a permit or order for starting construction, completing construction, or attaining final compliance.

f. Failure to provide within 30 days after the due date, required reports, initial compliance reports, periodic compliance reports, and reports on compliance with compliance schedules;

g. Failure to accurately report noncompliance;

h. Any other violation or group of violations that the District determines will adversely affect the operation or implementation of the pretreatment program.

2.1.80 Slugload. Any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary discharge. Any discharge which exceeds, for a period of longer than fifteen (15) minutes, more than five (5) times the average twenty-four (24) hour flow during normal operation or more than five (5) times a specified allowable concentration of any hazardous or toxic substance listed in, but not limited to, the toxic pollutant list set forth in Table II, attached to this Ordinance. In the case of batch discharges, the average flow shall be calculated using the actual discharge times.

2.1.81 Standard Industrial Classification, or SIC. A classification pursuant to the Standard Industrial Classification Manual issued by the Executive Office of the President, Office of Management and Budget.

2.1.82 Standard Methods. The examination and analytical procedures set forth in the most recent edition of Standard Methods for the Examination of Water and Wastewater, published by the American Public Health Association, the American Water Works Association, and the Water Pollution Control Federation.

2.1.83 Storm Sewer. A sewer designed to carry only storm waters, surface runoff, street washwaters, or drainage.

2.1.84 Storm Water. Waters on the surface of the ground or underground resulting from precipitation.

2.1.85 Suspended Solids. The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquids, and which is removable by laboratory filtering in accordance with the applicable procedures prescribed in 40 CRF Part 136.

2.1.86 System Development Charge ("SDC"). A reimbursement fee, an improvement fee, or a combination thereof, assessed or collected as a condition of connection to the sanitary sewer system. It shall also include that portion of a sanitary sewer connection charge that is greater than the amount necessary to reimburse the District for its average cost of inspecting connections to the sanitary sewer system. "System Development Charge" does not include (a) any fees assessed or collected as part of a local improvement district; (b) a charge in lieu of a local improvement district or assessment; or (c) the cost of complying with requirements or conditions imposed upon a land use decision.

2.1.87 System Development Charge Ordinance ("SDC Ordinance"). The separate District ordinance authorizing the assessment and collection of SDCs.

2.1.88 Toxic Pollutant. Any pollutant or combination of pollutants listed as toxic in regulations promulgated by the Administrator of the Environmental Protection Agency under the provision of CWA 307(a), 503(13), or other federal acts.

2.1.89 Unit. A unit of measurement of sewer usage assumed to be equivalent to the usage of an average single family dwelling unit. A unit is equivalent to sewage of a strength and volume normally associated with an average single-family dwelling unit or its equivalent. Where unit equivalency must be computed it shall be equivalent to the greatest of the following: (a) 700 cubic feet of water consumption per month; (b) .25 pounds of BOD5 per day; (c) or .20 pounds of suspended solids per day, or fraction thereof.

2.1.90 Unpolluted Water or Liquids. Any water or liquid containing none of the following: free or emulsified grease or oil, acids or alkalis, substances that may impart taste and odor or color characteristics, toxic or poisonous substances in suspension, colloidal state or solution, odorous or otherwise obnoxious gases. Such water shall meet the current state standards for water use and recreation. Analytical determination shall be made in accordance with the applicable procedures prescribed in 40 CRF Part 136. **[Inflow not polluted; infiltration not – is this a substitute definition?]**

2.1.91 Upset. An exceptional incident in which an Industrial User unintentionally and temporarily is in a state of noncompliance with this Ordinance, due to factors beyond the reasonable control of the Industrial User, and excluding noncompliance to the extent caused by operational error, improperly designed or inadequate treatment facilities, lack of preventive maintenance or careless or improper operation thereof.

2.1.92 Useful Life. The period during which a treatment works or other specific facility operates.

2.1.93 User Charge. The periodic charges levied on all users of the public sewerage system for the cost of operation, maintenance, and replacement; including but not limited to, any other costs, such as, but not limited to, debt service, debt service coverage, capital improvements, etc.

2.1.94 Waters of the State. All streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems, and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the State of Oregon or any portion thereof.

2.2 Additional Words or Terms.

Words, terms, or expressions peculiar to the art or science of sewerage not hereinabove defined shall have the meanings given therefor in Glossary, Water and Wastewater Control Engineering, published in 1969 and prepared by a Joint Committee representing the American Public Health Association, American Society of Civil Engineers, American Water Works Association, and the Water Pollution Control Federation.

2.3 Pronouns.

Pronouns indicating number or gender in this Ordinance are interchangeable and shall be interpreted to give effect to the requirements and intent of this Ordinance.

2.4 Abbreviations.

The following abbreviations shall have the designated meanings:

ASTM	–	American Society for Testing and Materials
BOD	–	Biochemical Oxygen Demand
CFR	–	Code of Federal Regulations
COD	–	Chemical Oxygen Demand
CWA	–	Clean Water Act
DEQ	–	Department of Environmental Quality
EDU	–	Equivalent Dwelling Unit
EPA	–	Environmental Protection Agency
l	–	Liter
mg	–	Milligrams
mg/l	–	Milligrams per liter
OAR	–	Oregon Administrative Rules
ORS	–	Oregon Revised Statutes
SDC	–	System Development Charge

SECTION 3 DISCHARGE REGULATIONS

3.1 General Discharge Prohibitions.

3.1.1 Unpolluted Water and Storm Water.

No persons shall discharge or contribute to the discharge of any storm water or other unpolluted water into the District sewerage system.

3.1.2 Prohibited Substances.

No persons shall discharge or cause to be discharged, directly or indirectly, into the public sewerage system any pollutant, substances, or wastewater which will interfere with the operation or performance of the public sewerage system, cause a pass through, have an adverse effect on the receiving stream, endanger life, limb or public property, or constitute a nuisance. Prohibited substances, shall include, but not be restricted to, the following:

a. Any liquids, solids, or gases which by reason of their nature or quantity are, or may be, sufficient, either alone or by interaction with other substances to cause fire or explosion or be injurious in any way to persons, property or the public sewerage system. Pollutants which create a fire or explosion hazard in the POTW, including, but not limited to, wastestreams with a closed cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius) using the test methods of 40 CFR 261.21. At no time shall two (2) successive readings on an explosion hazard meter, at the point of discharge into the system (or at any point in the system), be more than five percent (5%) nor any single reading over ten percent (10%) of the Lower Explosive Limit (LEL) of the meter. Prohibited materials include, but are not limited to, gasoline, kerosene, naphtha, benzene, fuel oils, toluene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides, and sulfides.

b. Any sewage containing pollutants in sufficient quantity either at a flow rate or pollutant concentration, singularly or by interaction with other pollutants, to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, create a toxic effect in the receiving waters, or exceed the limitations set forth in federal categorical pretreatment standards. Toxic pollutants shall include, but not be limited to, any pollutant listed in the toxic pollutant list set forth in Table II, attached to this Ordinance.

c. Any sewage having a pH lower than 5.5 Standard Unit ("S.U.") or higher than 11.5 S.U., or having any corrosive property capable of causing damage or hazard to structures, equipment or persons.

Facilities with continuous monitoring of pH shall not exceed the pH range of 5.5 S.U. to 11.5 S.U. more than a total of 15 minutes on any single day (cumulative duration of all excursions) provided that, at no time shall any discharge of a pH be lower than 5.0 S.U. or at/or above 12.5 S.U.

d. Any solid or viscous substances in quantities or size capable of causing obstruction to the flow of sewers or other interference with the proper operation of the sewage treatment plant such as, but not limited to, ashes, cinders, sand, mud, straw, insoluble shavings, metal, glass, rags, feathers, tar, creosote, plastics, wood, animal paunch contents, offal, blood, bones, meat trimmings and wastes, fish or fowl heads, entrails, trimmings and wastes, lard, tallow, baking dough, chemical residues, paint residues, cannery waste, brewery waste, bulk solids, hair and fleshings, or plastic or paper dishes, cups, or food or beverage containers, whether whole or ground.

e. Any pollutant having a temperature higher than 140 degrees Fahrenheit (60 degrees Celsius) or having temperatures sufficient to cause the influent to the treatment plant to exceed 104 degrees Fahrenheit (40 degrees Celsius). If, in the opinion of the District, lower temperatures of such wastes could harm either the sewers, sewage treatment process, or equipment, or could have an adverse effect on the receiving streams or otherwise endanger life, health or property, or constitute a nuisance, the District may prohibit such discharges.

f. Any sewage containing garbage that has not been properly shredded to one-half inch (1/2") or less in any dimension.

g. Any sewage containing unusual concentrations of inert suspended solids (such as, but not limited to, Fullers earth, lime slurries, and lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate), which may interfere with the operation of the sewerage system.

h. Any sewage with objectionable color not removed in the treatment process (such as, but not limited to, dye and printing wastes and vegetable tanning solutions).

i. Any slug discharge, which means any pollutant, including oxygen demanding pollutants (BOD, etc.), released in a single discharge episode of such volume or strength as to cause interference to the sewerage system.

j. Any noxious or malodorous liquids, gases, or solids which either singly or by interaction with other wastes are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into sewers for maintenance and repair.

k. Any hauled wastes or pollutants, except such wastes received at the District's sewage treatment plant under a District permit or at a District approved dump station.

l. Any substance that may cause the District's sewage treatment plant to violate its NPDES Permit or the receiving water quality standards or any other permit issued to District.

m. Any wastewater which causes or may cause a hazard to human life or creates a public nuisance.

n. Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration as to exceed limits established by State or Federal regulations.

o. Any substance which may cause the District's sewage treatment plant effluent or any other product of the District's sewage treatment process such as residues, biosolids, or scums, to be unsuitable for reclamation and reuse or to interfere with the reclamation process. (In no case, shall a substance discharged to the District's sewerage system cause the District to be in noncompliance with biosolids use or disposal criteria, guidelines, or regulations developed under Section 405 of the Clean Water Act; any criteria, guidelines, or regulations affecting biosolids use or disposal developed pursuant to the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act, or State criteria applicable to the sludge management method being used, or any amendments thereto.)

p. Petroleum oil, non-biodegradable cutting oil or products of mineral oil origin in amounts that will cause interference or pass through.

q. Pollutants which result in presence of toxic gases, vapors, or fumes in the POTW that may cause acute worker health and safety problems.

3.2 Discharge Limitations.

3.2.1 National Categorical Pretreatment Standards.

National categorical pretreatment standards, as promulgated by the Environmental Protection Agency (EPA) pursuant to the Federal Water Pollution Control Act, if more stringent than limitations imposed under this Ordinance, shall be met by all Dischargers into the sewerage system who are subject to such standards.

3.2.2 State Requirements.

State requirements and limitations on all discharges to the public sewerage system shall be met by all Dischargers who are subject to such standards in any instance in which the State standards are more stringent than Federal requirements and limitations, or those in this or any other applicable Ordinance.

3.2.3 District Requirements.

No persons shall discharge into the public sewerage system any sewage containing the following:

a. Fats, wax, grease, or oils whether emulsified or not, in excess of 100 milligrams per liter for sources of petroleum origin, or in excess of

300 milligrams per liter for sources composed of fatty matter from animal and vegetable sources, or containing substances which may solidify or become viscous at temperatures between 32 degrees Fahrenheit and 150 degrees Fahrenheit (0 degrees Celsius and 65 degrees Celsius).

b. Strong acid, iron pickling wastes or concentrated plating solutions, whether neutralized or not, unless the Discharger has a valid Industrial Wastewater Discharge Permit that allows otherwise.

c. Pollutants in excess of the concentrations in Table III measured as a total of both soluble and insoluble concentrations for a composite representing the process day or at any time as shown by grab sample, unless the Discharger has a valid Industrial Wastewater Discharge Permit which established a different limitation for the specific pollutant as set forth in Table III.

3.2.4 Wastewater Discharge Permit Limitations.

It shall be unlawful for an Industrial User with a valid Industrial Wastewater Discharge Permit to discharge wastes to the public sewerage system in excess of the limitations established in the discharge permit or in violation of the prohibited discharge substances described in subsection 3.1.

3.2.5 Tenant Responsibility.

Any occupant of the premises as a tenant under any rental or lease agreement shall be jointly and severally responsible for compliance with the provisions of these Rules and Regulations in the same manner as the owner.

3.2.6 More Stringent Limitations.

The District reserves the right to amend these Rules and Regulations at any time to provide for more stringent limitations or requirements on discharges to the public sewerage system where it deems necessary to comply with the objectives of this Ordinance.

3.2.7 Notification of Hazardous Waste Discharges.

All Industrial Users shall notify the District in writing of any discharge into the POTW of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261, as set forth in 40 CFR 403.12(p). Any Industrial User who commences discharging, shall provide notification in accordance with 40 CFR 403.12(p) no later than 180 days after the discharge of any listed or characteristic hazardous waste(s).

3.2.8 Dilution.

No Discharger shall increase the use of potable or processed water in any way for the purpose of diluting a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the standards set forth in this Ordinance.

3.3 Accidental Discharges.

Each Discharger shall provide protection from accidental discharge of prohibited substances or other substances regulated by this Ordinance. Where necessary, facilities to prevent accidental discharge of prohibited substances shall be provided and maintained at the Discharger's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the District for review, and shall be approved by the District before construction of the facility. Each existing Discharger shall complete his plan and submit it to the District upon request. No Discharger shall be permitted to introduce pollutants into the public sewerage system until the accidental discharge protection procedures have been approved by the District. Review and approval of such plans and operating procedures by the District will not relieve the Discharger from the responsibility to modify its facility as necessary to meet the requirements of this Ordinance. Dischargers shall notify the District immediately upon the occurrence of an accidental discharge of substances, or slug loadings, prohibited by this Ordinance. The notification shall include location of discharge, date and time thereof, type of waste, concentration and volume, corrective actions taken.

3.3.1 Written Notice.

Within five (5) days following an accidental discharge, the Discharger shall submit to the District a detailed written report describing the cause of the discharge and the measures to be taken by the Discharger to prevent similar future occurrences. Such notification shall not relieve the Discharger of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, harm to aquatic life, or any other damage to person or property; nor shall such notification relieve the Discharger of any fines, civil penalties, or other liability which may be imposed by this subsection or other applicable law.

3.3.2 Notice to Employees.

A notice shall be permanently posted on the Discharger's bulletin board or other prominent place, advising employees of the emergency notification procedure and whom to call in the event of an accidental discharge.

SECTION 4 INDUSTRIAL WASTES

4.1 General Statement.

4.1.1 Scope.

This section of the Rules and Regulations sets forth uniform requirements for direct and indirect discharges of industrial wastes into the public sewerage system, and enables the District to comply with all applicable State and Federal laws required by the Clean Water Act and the General Pretreatment Regulations (40 CFR Part 403). The District shall be empowered to enforce subsections 307(b), 307(c), and 402(b)(8) of the Clean Water Act and any implementing regulations pursuant to these Rules and Regulations. Enforcement may include injunctive or any other relief in Federal and State courts or through administrative hearings.

The objectives of this section of the Rules and Regulations are to prevent the introduction of pollutants into the public sewerage system which will interfere with the operation of the systems or contaminate the resulting biosolids; to prevent the introduction of pollutants into the public sewerage system which will pass through the system, inadequately treated, into receiving waters or the atmosphere or otherwise be incompatible with the system; to improve the opportunity to recycle or reclaim wastewaters and biosolids from the system; and to provide for equitable distribution of the cost of the District sewerage system.

This section provides for the regulation of direct and indirect discharges of industrial wastes to the public sewerage system through the issuance of permits to certain non-domestic users and through enforcement of general requirements for the other users, authorizes monitoring and enforcement activities, requires user reporting, assumes that existing customer capacity will not be preempted, and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

4.1.2 Signatory Requirements.

All applications, reports, or information submitted to the District shall be signed and certified in accordance with 40 CFR 403.12(1).

4.1.3 Provision on Fraud and False Statements.

Any reports required in this Ordinance and any other documents required to be submitted to the District or maintained by the Industrial User shall be subject to enforcement provisions of municipal and state law relating to fraud and false statements. In addition, the Industrial User shall be subject to: (a) the provisions of 18 USC Section 1001 relating to fraud and false statements; (b) the provisions of subsection 309(c)(4) of the Clean Water Act, as amended, governing false statements representation or certification; and (c) the provision of subsection 309(c)(6) regarding responsible corporate officers.

4.2 Industrial Wastewater Discharge Permits.

4.2.1 Requirements for a Permit.

All users discharging or proposing to discharge industrial wastes into any sewer outlet within the jurisdiction of the District or which flows to the public sewerage system shall obtain an Industrial Wastewater Discharge Permit from the District if:

- a. The discharge is subject to promulgated national categorical pretreatment standards; or
- b. The discharge, as determined by the District, under 40 CFR Part 403 contains pollutants in concentrations or quantities that interfere or have the potential to interfere with the operation of the public sewerage system; has a significant impact or potential for a significant adverse impact on the public sewerage system, either singly or in combination with other contributing industries; or increases the cost of operation of the sewerage system; or

- c. The discharge requires pretreatment in order to comply with the discharge limitations set forth in Section 3 of this Ordinance; or
- d. The discharge contains suspended solids or BOD in excess of 350 mg/l, or in excess of thirty (30) pounds in any one day; or
- e. The discharge contains wastes requiring unusual quantities of chlorine (more than 20 mg/l) for treatment at the treatment plant; or
- f. The discharge exceeds an average flow of 25,000 gallons or more in any one day, excluding sanitary, non-contact cooling water and boiler blowdown wastewater, or contributes a maximum instantaneous flow which exceeds ten percent (10%) of the capacity of the available lateral or appropriate trunk sewer; or
- g. Contributes a process waste stream which makes up five percent (5%) or more of the average dry weather hydraulic or organic capacity of the POTW; or
- h. The discharge is a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261.

4.2.2 Permit Applications.

Application for an Industrial Wastewater discharge Permit shall be made to the District on forms provided by the District. The application shall not be considered as complete until all information identified on the form is provided, unless specific exemptions are granted by the District. Completed applications shall be made within thirty (30) days of the date requested by the District or, for new sources, at least ninety (90) days prior to the date that discharge to the sewerage system is to begin.

4.2.3 Industrial Waste Inspection.

After the submitted discharge permit application has been received and reviewed, the District may schedule with the applicant an industrial waste inspection. The industrial waste inspection will consist of an interview with applicant personnel and a plant tour. At the interview, the applicant's application, waste generating process, water consumption, wastewater composition and quantities of wastewater flow are discussed. As part of the tour of that plant, an industrial waste sampling point will be identified. The sampling location, if appropriate and acceptable to the District, will be used for both self-monitoring and monitoring by District personnel for water quality and quantity monitoring and permit enforcement. The investigator's report of the inspection, together with the completed permit application from the industry, form the basis for establishing the discharge permit conditions.

4.2.4 Issuance of Permit.

After full evaluation and acceptance of the data furnished by the applicant, the District may approve the basis for a permit and issue an Industrial Wastewater Discharge Permit subject to the terms and conditions provided herein. No permit shall be issued or effective until payment of the applicable initial or renewal fees as the Board may prescribe by Order. All fees charged by the District may be amended at any time by an Order of the Board. The permittee shall reapply with the District for reissuance of its permit at least 90 days prior to the permit expiration date. Reapplication shall be on the form provided by the District.

4.2.5 Permit Conditions.

Industrial Wastewater Discharge Permits shall specify, where applicable, the following:

- a. Fees and charges to be paid upon initial permit issuance;
- b. Limits on the average and maximum wastewater constituents and characteristics;
- c. Limits on average and maximum rate and time of discharge and/or requirements for flow regulations and equalization;
- d. Requirements for installation and maintenance of inspection and sampling facilities compatible with facilities of the District;
- e. Special conditions as the District may reasonably require under particular circumstances of a given discharge including sampling locations, frequency of sampling, number, types, and standards for test and reporting schedule;
- f. Compliance schedules;
- g. Requirements for submission of special technical reports or discharge reports where the same differ from those prescribed by this Ordinance;
- h. An effective date and expiration date of the permit;
- i. Requirements for maintaining and retaining plant records relating to wastewater discharge as specified by the District, Oregon DEQ and the EPA, and affording District access thereto for purposes of inspection and copying;
- j. Requirements for inspection and surveillance by District personnel and access to the Industrial User's parcel;
- k. Requirements for notification to the District of any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents, including listed or characteristic hazardous wastes,

being introduced into the District sewerage system or any significant change in the production where the permit incorporates equivalent mass or connection limits calculated from a production based standard.

l. Requirements for notification to the District of sludgeload discharges and slug control plans;

m. Other conditions as deemed appropriate by the District to ensure compliance with this Ordinance and Federal and State statutes, and Administrative Rules.

n. Statement of applicable civil and criminal penalties for violation of pretreatment standards and requirements, and any applicable compliance schedule.

o. Duty to reapply and to obtain a new permit should the permittee wish to continue the activity regulated by the discharge permit following the expiration date of the discharge permit.

p. Requirements that samples and measurements taken for purposes of monitoring be representative of the monitored activity, including but not limited to the volume and nature of the discharge.

4.2.6 Permit Modifications.

An Industrial Wastewater Discharge Permit may be modified for good and valid cause at the written request of the permittee and/or at the discretion of the District. Any new or increased discharge shall require the Discharger to apply for permit modification. The District at all times has the right to deny or condition new or increased contributions or changes in the nature of pollutants to meet applicable pretreatment standards or requirements or to prevent violation of its NPDES permit or any permit issued to the District. Permittee modification requests shall be submitted to the District and shall contain a detailed description of all proposed changes in the discharge. The District may request any additional information needed to adequately prepare the modification or assess its impact.

The District may deny a request for modification if, as determined by the District, the change will result in violations of District, State, or Federal laws or regulations; will overload or cause damage to any portion of the District sewerage system; or will create an imminent or potential hazard to personnel.

If a permit modification is made at the discretion of the District, the permittee shall be notified in writing of the proposed modification at least 30 days prior to its effective date and shall be informed of the reasons for the changes. Any request for reconsideration shall be made before the effective date of the changes.

4.2.7 Permit Duration/No Property Interest Acquired.

All Industrial Wastewater Discharge Permits shall be issued for a specified time period, not to exceed five (5) years, as determined by the District and subject to amendment, revocation, suspension or termination as provided in these Rules. No Discharger acquires any property interest by virtue of permit approval and continued approval is expressly contingent upon compliance with all applicable federal, state, and local requirements.

4.2.8 Limitations on Permit Transfer.

Industrial Wastewater Discharge Permits are issued to a specific Discharger for a specific operation and are not assignable to another Discharger or transferable to any other location without the prior written approval of the District and provision of a copy of the existing permit to the new owner or operator.

4.2.9 Permit Revocation.

Industrial Wastewater Discharge Permits may be revoked for the following reasons:

- a. Failure to notify the District of significant changes to the wastewater prior to the changed discharge;
- b. Falsifying self-monitoring reports;
- c. Tampering with monitoring equipment;
- d. Refusing to allow the District timely access to the facility premises and records;
- e. Failure to meet effluent limitations;
- f. Failure to pay fines;
- g. Failure to pay user charges;
- h. Failure to meet compliance schedules;
- i. Failure to provide advance notice of the transfer of a permitted facility;
- j. Violation of any applicable pretreatment standard or requirement or any terms of the permit or these Rules and Regulations.

Permits shall be voidable upon nonuse, cessation of operations, transfer of business ownership. All are void upon the issuance of a new Industrial Wastewater Discharge Permit.

4.3 Pretreatment Facilities.

4.3.1 General Requirements.

If, as determined by the District, treatment facilities, operation changes or process modifications at an Industrial User's facility are needed to comply with any requirements under this Ordinance or are necessary to meet any applicable pretreatment standards or requirements, the District may require that such facilities be constructed or modifications or changes be made within the shortest reasonable time, taking into consideration construction time, impact of the untreated waste on the public sewerage system, economic impact on the facility, impact of the waste on the marketability of the District's treatment plant biosolids, and any other appropriate factor.

Existing Sources and New Sources shall meet the deadlines for installation and start-up of equipment and compliance with Categorical Pretreatment Standards established according to 40 CFR 403.6(b).

4.3.2 Condition of Permit.

Any requirement in subsection 4.3.1 may be incorporated as part of an Industrial wastewater Discharge Permit issued under subsection 4.2 and made a condition of issuance of such permit or made a condition of the acceptance of the waste from such facility.

4.3.3 Plans, Specifications, and Construction.

Plans, specifications and other information relating to the construction or installation of pretreatment facilities required by the District under this Ordinance shall be submitted to the District. No construction or installation thereof shall commence until written approval of plans and specifications by the District is obtained. Plans must be reviewed and signed by an authorized representative of the Discharger and certified by a qualified professional engineer. No person, by virtue of such approval, shall be relieved of compliance with other laws of the City, County, or State relating to construction and to permits. Every facility for the pretreatment or handling of wastes shall be constructed in accordance with the approved plans, and installed and maintained at the expense of the Discharger.

4.3.4 Sampling and Monitoring Facility.

Any person constructing a pretreatment facility, as required by the District, shall also install and maintain at his own expense a sampling manhole or other suitable monitoring access for checking and investigating the discharge from the pretreatment facility to the public sewer. The sampling manhole or monitoring access shall be placed in a location designated by the District and in accordance with specifications approved by the District.

4.4 Reporting Requirements.

4.4.1 Initial Compliance Report.

Within one hundred eighty (180) days after the effective date of a Categorical Pretreatment Standard issued by the Environmental Protection Agency (EPA) or within ninety (90) days after receiving notification from the District that such a standard has been issued, whichever is sooner, existing Industrial Waste Dischargers subject to such standard shall submit to the District a baseline monitoring report, as required by the EPA pretreatment regulations, which includes the following:

- a. The name and address of the facility and the name of the owner and operator;
- b. A list of any environmental control permits on the facility;
- c. A description of the operation(s);
- d. The measured average and maximum daily flow from regulated process streams and other streams as necessary to allow use of the combined wastestream formula;
- e. Measurement of the particular pollutants that are regulated in the applicable pretreatment standard and results of sampling as required in the permit;
- f. A statement reviewed by an authorized representative and certified by a qualified professional as to whether the applicable standards are being consistently met and, if not, what additional measures are necessary to meet them; and
- g. If additional pretreatment and/or operation and maintenance will be required to meet the pretreatment standards, a report on the shortest schedule by which the needed pretreatment and/or operation and maintenance can be provided. The compliance date for users covered by categorical pretreatment standards should not be later than the compliance date established for the particular standard. The report shall be reviewed and signed by an authorized representative of the Discharger and certified to by a qualified professional engineer.

New sources subject to an effective categorical pretreatment standard issued by the EPA shall submit to the District, 90 days prior to commencement of their discharge into the sewerage system, a report which contains the information listed in items (a) through (e) above, along with information on the method of pretreatment the source intends to use to meet applicable pretreatment standards.

These reports shall be completed in compliance with the specific requirements of subsection 403.12(b) of the General Pretreatment Regulations for Existing and New Sources (40 CFR Part 403) promulgated by the EPA on January 28, 1981, or any subsequent revision thereto, including the signatory requirements of subsection 403.12(l) for industrial user reports.

If the information required by these reports has already been provided to the District and that information is still accurate, the Discharger may reference this information instead of submitting it again.

4.4.2 Report on Compliance.

Within ninety (90) days following the date for final compliance with applicable Categorical Pretreatment Standards or, in the case of a New Source, within sixty (60) days following commencement of the introduction of wastewater into the public sewerage system, any Discharger subject to applicable pretreatment standards and requirements shall submit to the District a report indicating the nature and concentration of all pollutants in the wastestream from the regulated process and the average and maximum daily flow for these process units, and long term production data, or actual production data, when requested. This report shall also include an estimation of these factors for the ensuing twelve (12) months. The report shall state whether the applicable pretreatment standards or requirements are being met on a consistent basis and, if not, what additional operation and maintenance and/or pretreatment is necessary to bring the Discharger into compliance with the applicable pretreatment standards or requirements. This statement shall be signed by an authorized representative of the Discharger and certified to by a qualified professional engineer. A new source is required to achieve compliance within 90 days after commencement of discharge.

If the Industrial Discharger is required to install additional pretreatment or provide additional operation and maintenance, a schedule will be required to be submitted. The schedule shall contain increments of progress in the form of dates for commencement and completion of major events leading to the construction and operation of additional pretreatment or operation and maintenance (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.) No increment of progress shall exceed nine (9) months. The Industrial Discharger shall submit a progress report to the District including, at a minimum, whether or not it complied with the increment of progress to be met on such a date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the industrial discharger to return the construction to the schedule established. This progress report shall be submitted not later than fourteen (14) days following each date in the schedule and the final date of compliance. In no event shall more than nine (9) months elapse between such progress reports to the District.

4.4.3 Periodic Compliance Reports.

Any Discharger that is required to have an Industrial Wastewater Discharge Permit pursuant to this Ordinance shall submit to the District during the months of June and December, unless required on other dates and/or more frequently by the District, a report indicating the nature of its effluent over the previous six-month period. The report shall include, but is not limited to, a record of the nature and concentrations (and mass if limited in the permit) for all samples of the limited pollutants that were measured and a record of all flow measurements that were taken or estimated average and daily maximum flows, and long term production data, or actual production data, when requested.

The frequency of the monitoring shall be determined by the District and specified in the Industrial Wastewater Discharge Permit. If there is an applicable effective Federal Categorical Pretreatment Standard, the frequency shall be not less than that prescribed in the standard. If a Discharger monitors any pollutant more frequently than required by the District, all monitoring results must be included in the periodic compliance reports.

Flows shall be reported on the basis of actual measurement; provided, however, where cost or feasibility considerations justify, the District may accept reports of average and maximum flows estimated by verifiable techniques.

The District may require reporting by Industrial Dischargers that are not required to have an Industrial Wastewater Discharge Permit if information and/or data is needed to establish a sewer charge, determine the treatability of the effluent or determine any other factor which is related to the operation and maintenance of the sewer system.

The District may require self-monitoring by the Discharger, or if requested by the Discharger, may agree to perform the periodic compliance monitoring needed to prepare the periodic compliance report required under this subsection of the Ordinance. If the District agrees to perform such periodic compliance monitoring, the District will charge the Discharger for the monitoring based upon the costs incurred by the District for the sampling and analyses.

4.4.4 TTO Reporting.

Those industries which are required by EPA to eliminate and/or reduce the levels of total toxic organics (TTOs) discharged into the public sewerage system must follow the National Categorical Pretreatment Standards for that industry.

4.4.5 Violations.

The Industrial User shall notify the District within twenty-four (24) hours of becoming aware of a sampling activity which indicates a violation of the permit. The Industrial User shall repeat the sampling and analysis and submit their results to the District as soon as possible, but in no event later than thirty (30) days after becoming aware of the violation.

4.5 Inspection and Sampling.

4.5.1 Inspection.

Authorized District representatives may inspect the monitoring facilities of any Industrial Waste Discharger to determine compliance with the requirements of the Ordinance. The Discharger shall allow the District to enter upon the premises of the Discharger at all reasonable hours, for the purpose of inspection, sampling, or records examination and copying. The District shall also have the right to set up on the Discharger's property such devices as are necessary to conduct sampling, inspection, compliance monitoring and/or metering operations. The right of entry is to the Industrial User's entire premises, and includes, but is not limited to, access to manufacturing, production, and chemical storage areas, to those portions of the premises that contain facilities for sampling, measuring, treating, transporting, or otherwise

handling wastes, and storing records, reports or documents relating to the pretreatment, sampling, or discharge of the wastes. The following conditions for entry shall apply:

- a. The authorized District representative shall present appropriate credentials at the time of entry;
- b. The purpose of the entry shall be for inspection, observation, measurement, sampling, testing or record examination and copying in accordance with the provisions of this Ordinance;
- c. The entry shall be made at reasonable times during normal operating or business hours unless an emergency situation exists as determined by the District; and
- d. All regular safety and sanitary requirements of the facility to be inspected shall be complied with by the District representative(s) entering the premises.

4.5.2 Sampling.

Samples of wastewater being discharged into the public sewage system shall be representative of the discharge and shall be taken after treatment, if any. A minimum of four grab samples must be used for pH, cyanide, total phenols, oil grease, sulfides, and volatile organics. For all other pollutants, the sampling method shall be by obtaining 24-hour composite samples through flow proportional composite sampling techniques where feasible. The District may waive flow proportional composite sampling for any industrial user that demonstrates that flow proportional composite sampling is infeasible. In such cases, the samples may be obtained through time proportional composite sampling techniques or through a minimum of four grab samples where the user demonstrates that this will provide a representative sample of the effluent being discharged.

Samples that are taken by the District for the purposes of determining compliance with the requirements of this Ordinance shall be split with the Discharger (or a duplicate sample provided in the instance of fats, oils, and greases) if requested before or at the time of sampling.

All sample analyses shall be performed in accordance with techniques prescribed in 40 CFR Part 136 and any amendments thereto. Where 40 CFR Part 136 does not include a sampling or analytical technique for the pollutant in question, or where the District determines that the Part 136 Sampling and Analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed using validated analytical methods or any other sampling and analytical procedures including procedures suggested by the District or other parties, that have been approved by the Administrator of the United States Environmental Protection Agency.

4.5.3 Monitoring Facilities.

a. Any person discharging industrial waste into the public sewerage system which requires an Industrial Wastewater Discharge Permit shall, at their own expense, construct and maintain an approved control manhole, together with such flow measurement, flow sampling and sample storage facilities as may be required by the District. The facilities required shall be such as are reasonably necessary to provide adequate information to the District to monitor the discharge and/or to determine the proper user charge.

b. Such monitoring facilities shall be located on the Discharger's premises except when, under circumstances approved by the District, it must be located in a public street or right-of-way, provided it will not be obstructed by landscaping or parked vehicles.

c. There shall be ample room in or near such sampling manhole or facility to allow accurate sampling and preparation of samples for analysis. The facility, sampling, and measurement equipment shall be maintained at all times in a safe and proper operating condition at the expense of the Discharger.

d. Whether constructed on private or public property, the sampling and monitoring facilities shall be provided in accordance with the District's requirements and all applicable local construction standards and specifications. Construction shall be completed within ninety (90) days following written notification by the District.

e. Dischargers shall allow the District and its representatives access to monitoring facilities on their premises at all times. The District and City shall have the right to set up such supplementary monitoring equipment as it may require.

f. The District may, in lieu of requiring measurement sampling and monitoring facilities, procure and test, at the user's expense, sufficient composite samples on which to base and compute the user charge. In the event that measurement sampling and monitoring facilities are not required, the user charge shall be computed using the metered water flow to the premises as a basis for waste flow and the laboratory analysis of samples procured as the basis for computing BOD and suspended solids content. Metered water flow shall include all water delivered to or used on the premises. In the event that private water supplies are used, they shall be metered at the user's expense. Cooling waters or other waters not discharged into the public sewerage system may be separately metered at the user's expense in a manner approved by the District, and all or portions of these waters deducted from the total metered water flow to the premises subject to District approval.

4.6 Control of Discharge.

It shall be the responsibility of every Industrial User to control the discharge of industrial wastewater into the public sewerage system, or any private or side sewer which drains into the public sewerage system, so as to comply with this Ordinance and the requirements of any applicable wastewater discharge permit issued pursuant to the provisions of this Ordinance.

4.7 Change In Permitted Discharge.

It shall be the responsibility of every Industrial User to promptly report to the District any changes (permanent or temporary) to the Discharger's premises or operations that change the quality or quantity of the wastewater discharge. Changes in the discharge involving the introduction of a wastestream(s), or hazardous waste as set forth in 40 CFR Part 261, not included in or covered by the Discharger's Industrial Wastewater Discharge Permit Application itself shall be considered a new discharge, requiring the completion of an application as described under subsection 4.2. Any such reporting shall not be deemed to exonerate the Discharger from liability for violations of this Ordinance. Any industrial user operating under equivalent mass or concentration limits calculated from a production based standard shall notify the District within two business days after the industrial user has a reasonable basis to know that the production level will significantly change within the next calendar month. An industrial user not notifying the District of such anticipated change will be required to meet the mass or concentration limits that were based on the original estimate of the long-term average production rate.

4.8 Records.

All Dischargers subject to this Ordinance shall retain and preserve for not less than three (3) years all records, books, documents, memoranda, reports, correspondence, and any and all summaries thereof, relating to monitoring, sampling, and chemical analyses made by or on behalf of a Discharger in connection with its discharge. All such records shall be subject to review by the District. All records which pertain to matters subject to appeals or other proceedings before the Director or the Board, or any other enforcement or litigation activities brought by the District shall be retained and preserved until such time as all enforcement or other activities have concluded and all periods of limitation with respect to any and appeals have expired.

4.9 Confidential Information.

4.9.1 Public Inspection.

Information and data furnished to the District regarding frequency and nature of discharges into the public sewerage system or other information submitted in the regular course of reporting and, compliance with the requirements of these Rules and Regulations or the Industrial User's Permit, shall be available to the public or other governmental agencies without restriction unless the industrial user claims, when submitting the data, and satisfies the District as to the validity of the claim, that release of the information would divulge information, processes or methods of production entitled to protection as "trade secrets" under federal laws or ORS 192.501(2). Such portions of an industrial user's report which qualify as trade secrets shall

not be made public. Notwithstanding the foregoing, the United States Environmental Protection Agency and the State of Oregon Department of Environmental Quality shall have access to all records at all times. Effluent data, as defined and set forth in 40 CFR Part 2 incorporated by reference hereto, shall be available to the public.

4.9.2 Disclosure in the Public Interest.

Nothing in subsection 4.9.1 shall prevent disclosure of any information submitted by an industrial user when the public interest in that case requires disclosure. Disclosure to other governmental agencies for uses related to this ordinance is in the public interest.

4.9.3 Procedure.

a. An industrial user submitting information to the District may assert a "trade secret" or "business confidentiality" claim covering the information by placing on or attaching to the information a cover sheet, stamped or type legend or other suitable form of notice employing language such as "trade secret", "proprietary" or "business confidential". This shall be done at the time of submission. Post submittal claims of confidentiality will not be considered unless good cause is shown by the industrial user to the satisfaction of the Director. Allegedly confidential portions of otherwise nonconfidential documents shall be clearly identified by the industrial user and may be submitted separately to facilitate identification. If the industrial user desires confidential treatment only until a certain date or until the occurrence of a certain event, the notice shall so state. If no claim of confidentiality is made at the time of submission, the District may make the information available to the public without further notice. If a claim is asserted, the information will be evaluated pursuant to the criteria of ORS 192.501(2) and 40 CFR Part 2 relating to Effluent Data.

b. The industrial user must show that it has taken reasonable measures to protect the confidentiality of the information, that it intends to continue to take such measures and must show that the information claimed to be confidential (a) is not patented; (b) is known only to a limited number of individuals within the industrial user who are using it to make or produce an article of trade or a service or to locate a mineral or other substance; (c) has commercial value; (d) gives the industrial user a chance to obtain a business advantage over competitors not having the information; and (e) is not, and has not been, reasonably obtainable without the industrial user's consent by other persons (other than governmental bodies) by use of legitimate means (excluding discovery in litigation or administrative proceedings).

c. The District shall examine the information meeting the criteria set forth above and to the extent allowed, will determine what information, if any, is confidential.

d. If the District determines that the information is confidential, it shall so notify the industrial user. If a request for inspection under the public records

law has been made, the District shall notify the person requesting the information of its confidentiality and notify the industrial user of the inquiry and the District's response.

e. If the District determines that the information is not entitled to confidential treatment, the District shall notify the industrial user of its decision, as well as any other person who has requested the information.

f. Any party aggrieved by a ruling of the District may, within three business days of the decision, seek reconsideration by filing a written request accompanied by any additional supporting arguments or explanation supporting or denying confidentiality. Once the final decision is made, the District will wait five business days before releasing the subject information so that the industrial user may have an adequate time to obtain judicial relief to prevent disclosure.

g. Information deemed confidential or, while a decision thereon is pending, will be kept in a place inaccessible to the public.

h. Nothing herein shall prevent a party requesting information to exercise remedies provided by the Oregon Public Records law to obtain such information. Nothing herein shall prevent the industrial user from undertaking those remedies to prevent disclosure if the District has determined that such disclosure will occur. The District will not oppose any motion to intervene or other action taken by an industrial user to perfect standing to make any confidentiality claims before a court of competent jurisdiction.

4.10 Enforcement of Standards Through Administrative Penalties.

4.10.1 Enforcement.

In addition to the imposition of civil penalties, the District shall have the right to enforce this ordinance by injunction, or other relief, and seek fines, penalties and damages in Federal or State courts.

Any discharger that fails to comply with the requirements of these Rules and Regulations or provisions of its Industrial Wastewater Discharge Permit may be subject to enforcement actions as prescribed below in addition to those developed by the District.

a. Violations.

(1) A violation shall have occurred when any requirement of these Rules and Regulations has not been met.

(2) Each day a violation occurs or continues shall be considered a separate violation.

(3) For violations of discharge limits, each parameter that exceeds a discharge limit shall be considered a separate violation;

(4) *Significant Non-Compliance.* Significant non-compliance with applicable pretreatment requirements exists when a violation by any discharger meets one or more of the criteria defined in Section 2.

b. Enforcement Mechanisms.

(1) In enforcing any of the requirements of this ordinance or rules or procedures adopted hereunder, the District may:

(a) Take civil administrative action (such as issuance of notices of violations, administrative fines, revocation of a permit) as outlined in herein;

(b) Issue compliance orders;

(c) Cause an appropriate action (such as civil litigation, criminal prosecution) to be instituted in a court of competent jurisdiction;

(d) Terminate sewer service; or

(e) Take such other action as the District deems appropriate.

(2) The type of enforcement action shall be based, but not limited by the duration and the severity of the violation; impacts on water quality, biosolids, disposal, interference, worker health and safety; violation of the District's NPDES permit. Enforcement shall, generally, be escalated in nature.

(3) Whenever the District finds that any discharger has violated any provisions of these Rules and Regulations, or its waste discharge permit, it shall take appropriate enforcement action against the noncomplying industry based on its enforcement response procedures. The discharger will be required to comply with all requirements contained in the enforcement document issued by the District to include such items as responding in a timely fashion to notices of violation letters, compliance inquiry letters, or show cause hearings, and compliance with all terms of compliance orders or other enforcement mechanisms as established by the District.

4.10.2 Imposition of Civil Penalties.

The District may impose civil penalties including, but not limited to, fines, damages, modification or revocation of permit and/or cessation of services when any Industrial

User (a) fails to factually report the wastewater constituents and characteristics of its discharge; (b) fails to report significant changes in wastewater constituents or characteristics; (c) tampers with sampling and monitoring equipment; (d) refuses reasonable access to the user's premises by representatives of the District for the purpose of inspection or monitoring; or (e) violates any condition or provision of its permit, this Ordinance, any rule adopted pursuant hereto, or any final judicial order entered with respect thereto. Nothing herein shall prevent the District from seeking injunctive or declaratory relief or any other remedy available under Federal or State law.

4 . 1 0 . 3 Procedure for Imposition of Civil Penalties.

Procedures for the imposition of civil penalties on Industrial Users shall be in accordance with Section 11. In addition to any other remedy or penalty, the District may assess civil penalties of at least \$1,000 per day for each violation.

4 . 1 0 . 4 Emergency Suspension of Service and Permits Notwithstanding Any Other Provisions of This Ordinance.

In addition to the procedures given in Section 11 for the enforcement of the civil penalty, the District may immediately cause to be suspended wastewater treatment service and/or the sewer permit of an Industrial User when it appears that an actual or threatened discharge presents, or may present, an imminent danger to the health or welfare of persons or the environment, interferes with the operations of the public sewerage system, or violates any pretreatment limits imposed by this Ordinance, any rule adopted or any permit issued pursuant hereto, or any other applicable law.

The suspension notice shall be served upon the Industrial User by personal, office, or substitute service as those terms are defined in the Oregon Rules of Civil Procedure, or by certified or registered mail, return receipt requested, unless the emergency nature of the suspension makes service impracticable.

Any Industrial User notified of the suspension of the Industrial User's permit and/or service shall cease all discharges within the time determined solely by the District and specified in the suspension notice. If the Industrial User fails to comply voluntarily with the notice of suspension, the District may immediately, in its discretion, enter upon the property and disconnect the service, or seek a temporary restraining order or other relief from the Circuit Court to compel compliance or may proceed judicially or administratively as set forth in these Regulations to insure compliance with this Ordinance. The District shall reinstate the permit and/or service of the Industrial User and may terminate, in its discretion, any proceedings brought upon proof by the user of the elimination of the noncomplying discharge or conditions creating the threat of eminent or substantial danger as set forth above.

4 . 1 0 . 5 Operational Upset.

Any Industrial User who experiences an upset in operations which place the industrial user in a temporary state of noncompliance with this Ordinance, and/or any rule adopted or permit issued pursuant hereto, shall inform the District thereof as soon as practicable, but not later than twenty-four (24) hours after first awareness of commencement of the upset.

Where such information is given orally, a written follow-up report thereof shall be filed by the industrial user with the District within five (5) days.

An upset shall constitute an affirmative defense to an action brought for noncompliance if the Industrial User demonstrates, through properly signed, contemporaneous operating logs or other relevant evidence (a) a description of the upset, the cause(s) thereof, and the upset's impact on the industrial user's compliant status; (b) the duration of noncompliance including exact dates and times or if not corrected the anticipated time that noncompliance is expected to continue; (c) all steps taken, or to be taken to reduce, eliminate and prevent recurrence of such upset or other conditions of noncompliance; and workmanlike manner and in compliance with applicable operational maintenance procedures.

A documented, verified, and bona fide operation upset, including good faith and reasonable remedial efforts to rectify the same, shall be an affirmative defense to any enforcement action brought by the District against an industrial user for any noncompliance with this Ordinance or any rule adopted or permit issued pursuant hereto which arises out of violations alleged to occur during the period of the upset. In an enforcement proceeding, the industrial user seeking to establish the occurrence of an upset shall have the burden of proof.

The Industrial User shall control production for all discharges to the extent necessary to maintain compliance with this ordinance or any rule adopted or permit issued pursuant hereto upon reduction, loss or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in a situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.

4.10.6 Bypass.

Bypass means the intentional diversion of waste streams from any portion of an industrial user's treatment facility. Bypass is prohibited and the District may take enforcement action against an industrial user for a bypass, unless: (a) the bypass was unavoidable to prevent loss of life, personal injury or severe property damage as defined in 40 CFR 403.17(A)(2); (b) there was no feasible alternative to the bypass such as the use of auxiliary treatment facilities, retention of untreated waste, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate backup equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of down time or preventative maintenance; and (c) the Industrial User submitted notices as set forth below.

If an Industrial User knows in advance of the need for a bypass, it shall submit prior notice to the District, if possible, at least ten days before the date of the bypass. The District may approve an anticipated bypass after considering its adverse effects, if the District determines that it will meet the three conditions set forth above.

An Industrial User shall submit oral notice of an unanticipated bypass that exceeds applicable Pretreatment Standards to the District within 24 hours from the time the Industrial User becomes aware of the bypass. A written submission of such notice shall also be

provided by the Industrial User within five days of the time that the Industrial User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent recurrence of the bypass. The District may waive the written report on a case-by-case basis if the oral report has been received.

An Industrial User may allow any bypass to occur which does not cause Pretreatment Standards or requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of the paragraphs of this section.

4.10.7 Affirmative Defense.

Any Industrial User shall have an affirmative defense in any action brought against it alleging a violation of the general prohibitions covered in 40 CFR 403.5(a)(1) and the specific prohibitions covered in 40 CFR 403.5(b)(3), (4), (5), (6) and (7) in addition to those covered in this Ordinance. The Industrial User in its demonstration shall be limited to provisions of 40 CFR 403.5(a)(2)(i) and (ii).

4.10.8 Public Notification.

At least annually, the District shall publish in a newspaper of general circulation in the District, a list of the Industrial Users who were in significant noncompliance of Applicable Pretreatment Standards or requirements for the preceding twelve (12) months, in accordance with and as defined in 40 CFR 403.8(f)(2)(vii).

SECTION 5 USE OF PUBLIC SEWERS REQUIRED

5.1 General.

The owner of any building situated within the District and proximate to any street or sewer easement in which there is located a public sewer of the District, may request permission, at owner's expense, to connect said building directly to the proper public sewer in accordance with the provisions of these Rules and Regulations and other applicable codes. Such request shall be made through proper application to connect to the sanitary sewer system.

5.2 Disconnection.

A property owner may request disconnection from the District's system provided all applicable statutes, rules and ordinances are complied with and no health hazard will result. The property owner shall pay a disconnection inspection fee at the time disconnection is requested. The inspection fee is based upon staff time, materials, mileage, other expenses, and a reasonable allocation of general overhead expenses. The fee shall be due and payable immediately upon billing. The fee may be amended from time to time by order of the Board.

5.3 Health Hazards.

Where it is determined that property not within the boundaries of the District has a failing subsurface disposal system constituting a health hazard, the property owner may apply to the District for annexation. Annexation will occur by an Order of the Board finding a health hazard, said Order subject to compliance with other applicable statutes. If the property is within the Urban Growth Boundary the property must be annexed, and no extraterritorial extension of service will be allowed. If the property is outside the Urban Growth Boundary in the Government Camp Sanitary District Service area, the District may require annexation or service by extraterritorial extension in its discretion. If extraterritorial extension is allowed, the property owner shall agree to pay all amounts determined under these Rules and Regulations in the District's applicable assessment formulas or collection sewer charge so that the proportionate fair share for service is fully paid.

SECTION 6 CONNECTION RULES AND SPECIFICATIONS

6.1 General Requirements.

All connections and specifications shall be in accordance with the ordinances and policies of the District, the Uniform Plumbing Code, and any other federal or state requirements.

6.2 Unauthorized Connections.

No person shall uncover, make any connection to, make any opening into, use, alter, or disturb any portion of the District sewerage system without first making an application to and obtaining a permit from the District therefor.

6.3 Permit Applications.

The installer of work covered by this section shall make application for a connection permit on forms provided by the District. The permit application shall be supplemented by any plans, specifications or other information considered necessary by the Board.

6.4 Payment of Charges.

All system development charges, and other fees or charges, except user charges and installment payments arranged pursuant to the Bancroft Bonding Act, established by the District, shall be paid prior to the issuance of a permit to connect.

6.5 To Whom Permit Issued.

The permit shall be issued only to the installer.

6.6 Indemnification of District.

The owner, and the installer if the owner is not the installer, shall indemnify the District, its officers and agents from any loss or damage that may directly or indirectly be caused by the installation of the service connection or building sewer.

6.7 Direct Connection Required.

All sanitary facilities connected to the District sewerage system shall be directly connected thereto without any intervening private sewage disposal system, except where pumping is required, in which case, the District may in its discretion allow the connection to be made to a septic tank in such manner that only the septic tank effluent is pumped into the District sewerage system.

6.8 Separate Service Connection and Building Sewer.

A separate and independent service connection and building sewer shall be provided by the owner at his expense for each tax lot or lot of record, except:

a. That court apartments, motels, mobile home parks and similar properties held under a single ownership, or condominiums represented by a homeowners association, may be permitted in the sole discretion of the District to use a single service connection and building sewer while such single ownership shall continue. Each single connection shall be of a size and type adequate to service the connecting buildings; or

b. In the sole discretion of the District to avoid unnecessary hardship, more than one user may share a service connection and private sewer line if the following criteria are met:

(1) All parties to the shared service connection and private sewer line have entered into a written agreement recorded in the Clackamas County Real Property Records regarding use and maintenance of the private sewer line and reciting it is for the benefit of District;

(2) Said agreement shall further provide that it is a covenant running with the land and inures to the benefit of and binds all the parties' heirs, successors and assigns;

(3) Said agreement contains a clause holding the District harmless from any and all liability arising out of the use, damage or destruction of the private sewer line, and that the District shall be indemnified for any and all claims or costs, including legal fees, for which the District may be held liable;

(4) The District and its employees or agents shall have the right to enter upon the private property if necessary to protect, maintain, repair and replace any portion of the District's sewerage system;

(5) The District may terminate sewer service to all users of the private sewer line if one of the users shall violate these Rules and Regulations and termination of service is a remedy. District may do so without liability to any user of the private sewer line; and

(6) The agreement is approved by the District prior to recording and no building permit will be issued until the District has so approved.

Each user shall pay all charges in accord with these regulations as if a separate connection to the District's sewerage system had been accomplished. Each single connection under an agreement so approved shall be of a size and type adequate to service the connecting buildings.

6.9 Restricted Connections.

No person shall connect any roof, surface, foundation, footing, or area-way drain to any service connection, building sewer, or building drain that is connected to the District sewerage system.

6.10 Existing Sewers.

Whenever a building sewer or service connection has been installed that does not conform to any regulation of the District, portions nonconforming shall be replaced in accordance with such regulations.

6.11 Abandoned Sewers.

When building sewers are abandoned, they shall be properly plugged or capped at the property line by the property owner at the time the building sewer is abandoned. District inspection and approval of the plugged or capped building sewer is required prior to backfilling the exposed sewer to be abandoned. An abandoned building sewer found not properly plugged or capped at the property line shall be properly plugged or capped by the property owner when notified to do so by the District. If the property owner fails to properly abandon the building sewer after twenty (20) days of being notified to do so, the District may have the work done at the property owner's expense. Any person or entity who acquires property with an improperly abandoned sewer shall be responsible for properly plugging or capping the sewer when notified to do so by the District, and shall be liable for any costs therefor.

6.12 Users Requiring Pumping Facilities.

If the building is below the available gravity sewer line, the owner or user shall install pumping facilities in accordance with the Uniform Plumbing Code. The owner or user will be required to enter into an agreement with the District regarding the terms and conditions of connection and pumping. When pumping facilities serve multiple residential users, backup electrical generation facilities to serve the pumping mechanism shall be required and installed.

6.13 Procedures for Special Installation.

Whenever the District finds that the requirements and specifications for the installation of building sewers and service connections have no reasonable application to a specific building or represent an extreme hardship to an owner, the installer may make application to the District for a variance from such requirements and specifications. The installer shall submit in duplicate a written explanation accompanied by drawings considered necessary to explain an alternate

proposal for the installation of the building sewer or service connection. Approval of the request by the District shall be made on the basis of achieving the same degree of serviceability, workmanship and quality of work as is required by the regulations and specifications.

6.14 Grease, Oil and Scum Traps.

All restaurants, fast food, delicatessens, taverns, and other food preparation facilities that prepare food onsite, service stations, automotive repair facilities, or any other facility so determined by the District shall install grease, oil, and scum trap separators to remove fats, oils, greases, and scums.

In addition, all proprietors will be responsible for cleaning and maintaining these separators. The District shall also have the authority to enter upon premises drained by any side sewer, at all reasonable hours, to ascertain whether this provision of limiting the introduction of fats, oils, greases, and scums to the system has been complied with. Violators of this provision may be directed to prepare a schedule of corrective action, pay a penalty as prescribed in Section 11, or both.

SECTION 7 PUBLIC SEWER EXTENSIONS

7.1 Extension Generally.

Whenever any property within the District cannot be served by the existing District sewerage system, any interested person may cause sewers to be constructed to serve the property in accordance with the provisions of this Section. Upon completion of the construction in accordance with the provisions of this Section, the District will accept title thereto and thereafter such sewer extension shall form a part of the District sewerage system and shall be owned, operated and maintained by the District as a part thereof.

7.2 Engineering Services.

Any sewer extension proposed for connection to the District sewerage system must be constructed under the continuous inspection of a registered professional engineer approved by the District. The agreement between the person causing construction and the registered professional engineer shall provide that the engineer shall have the sole responsibility for determining that design, materials and construction of the sewer extension conform to all of the applicable specifications of the District. Such agreement shall further provide that the engineer shall furnish such testing and inspection services as are required by the District and are deemed necessary by the engineer to permit him to make the certification required by subsection 7.6 of these regulations.

7.3 Plans; Plans Review Fee.

Three (3) copies of the plans and specifications prepared by the engineer shall be furnished to the District and shall be approved by the District in writing. A plans review fee as established in Table I shall be due and payable to the District at the time of submission. No plans or specifications shall be accepted for review by the District until such plans review fee is paid.

7.4 Specifications.

All construction and material specifications for any sewer extension shall be in conformance with the construction and material specifications which are then in use by the District for sewer extensions constructed by the District.

7.5 Sewer Extensions.

Sewer extensions shall be constructed by a contractor duly licensed by the State of Oregon and any other licensing political subdivision having jurisdiction over the work. All sewer extensions shall be located within the public right-of-way wherever possible.

7.6 Certification.

Prior to the acceptance of a sewer extension by the District, the engineer shall certify in writing to the District that all workmanship and materials have been tested by methods approved by the District, that all workmanship and materials conform to the applicable plans and specifications approved by the District, and for the purpose of enabling the District to maintain adequate records relating to the construction costs of the District's sewerage system, the engineer shall certify in writing on forms provided by the District the total construction costs of the sewer extension. Further, those provisions of Oregon Administrative Rules, Chapter 340, Division 52, subsection 0400, as may be amended, are provided in Table IV and incorporated herein by reference, and shall be followed.

7.7 Acceptance by District.

When the District is in receipt of the certification required of the engineer, the engineer shall arrange with the District for the District to perform a joint inspection of the sewer extension with the engineer. Following completion of the joint inspection, the District shall, if it determines as a result of such inspection that the construction is in conformance with the construction materials specifications of the District, accept the sewer extension upon receipt of: 1) a bond or deposit in the amount of twenty-five percent (25%) of the construction cost guaranteeing the sewer extension against any defects in labor and materials for a period of one year from the date of acceptance by the District; 2) a sufficient bill of sale or other document of conveyance in the form approved by the District (or on a District supplied form) transferring all rights, title and interest in and to the sewer extension to the District; 3) a document conveying any easements required and in a form approved by the District, providing that the District have a perpetual right to maintain, repair and replace the sewer extension; 4) a certificate of completion, certifying in writing that the work was done under the engineer's supervision or inspection and is in conformance with the approved plans and specifications and meets all required tests; 5) a complete and stamped sewer service connection record form for each service connection; 6) blackline mylar as-built drawings capable of being reprinted with all details legible, showing the connection size, station length and depth at the property line on a 22"x34" or 24"x36" plan sheet at the scale of 1" = 50 feet; 7) CAD As-Built drawings in electronic form as specified by the District; and 8) construction and engineering cost data on District forms.

SECTION 8 CHARGES AND RATES

8.1 Calculation of Rates and Charges.

8.1.1 Equivalent Dwelling Unit (EDU).

Unless otherwise stated, Fees and Charges assessed under this Ordinance shall be calculated on the basis of Equivalent Dwelling Unit, or EDUs, assigned to a particular type of use. An EDU represents a unit of measurement of sewer usage that is assumed to be equivalent to the usage of an average dwelling unit. EDUs for different types of uses are listed in the attached Table I.

8.1.2 EDU Committee; Changes to EDUs.

By resolution, the District's Board of Directors shall create a committee ("EDU Committee") of two or more individuals to periodically review the District's methodology for calculating EDUs and the cost therefor, and shall appoint qualified individuals to serve on the EDU Committee as needed. The EDU Committee shall make recommendations to the Board of Directors regarding increases, decreases, or changes in methods of calculating EDUs for individual users, classes of users, or for all District customers. No recommendation of the EDU Committee shall be implemented without acceptance and approval by resolution of the Board of Directors. Upon approval by the Board of Directors of any change to the amount or method of calculating EDUs, Table I shall be revised accordingly and attached to this Ordinance, and may be incorporated by reference herein without further changes to this Ordinance.

8.1.3 Changing Class of Service.

Whenever a parcel of property that is connected to the District's sewerage system shall thereafter undergo a change of use so that a different number of EDUs would be assigned to the property if connection were made after the change, the following shall occur:

a. If the change results in the assignment of a greater number of EDUs pursuant to Table I, an additional system development charge shall be levied at the time of such change. The additional charge shall be equal to the net increase of EDUs times the current system development charge by EDU.

b. If the change results in the assignment of a lesser number of EDUs pursuant to Table I, no additional charge shall be imposed. However, the calculation of any system development charge shall be based on the number of EDUs originally assigned. No refund or rebate shall be issued for system development charges already charged or paid based on the number of EDUs originally assigned.

8.1.4 Inspection Charge.

a. In addition to the payment of all other applicable charges under this Ordinance, each person making an application for connection shall pay an inspection charge equal to the average costs incurred by the District in providing

sewer system construction inspection and testing for the type of service for which the application has been submitted and the permit to be reasonably calculated. The applicant shall pay an estimated inspection charge which may be adjusted as follows:

(1) If the actual inspection costs exceed the estimated costs, an additional charge equal to the costs in excess of those estimated shall be levied. The charge shall be immediately due and payable.

(2) If the actual inspection costs are less than the estimated inspection costs, the balance of the inspection charges in excess of actual costs shall be refunded.

8.2 User Charges.

8.2.1 Monthly User Charge.

Except as specifically provided below, the monthly sewer user charge for each residential dwelling unit and nonresidential user assigned in Table I shall be the responsibility of the property owner. The Board may revise and adopt such user fees and charges by order or resolution.

8.2.2 Sewer Tap-In Charge.

Whenever any property requiring sanitary facilities connects to the District sewerage system and there has not been provided a service connection to serve such property, the owner at the time of connection shall pay the tap-in charge set forth on Table I.

8.2.3 Other Connecting Charges.

Whenever service to a property requires special facilities to be provided by the District, the property owner shall be charged the actual cost incurred by the District in providing the special facilities. Special facilities shall include, but are not limited to, manhole connections, extension of the public sewer, or modification of the public sewer.

8.2.4 Industrial Waste User Charge.

An industrial waste user charge will be applied to each class of industrial user as defined in Table I. The user charge shall be comprised of rates for the customer's proportionate contribution of flow, the suspended solids ("TSS") and biochemical oxygen demand ("BOD") which are in excess of domestic sewage contributions.

Rates for industrial flows shall be based on their EDUs as determined by metered water consumption. Rates for TSS and BOD removal shall be based on the actual treatment cost per pound incurred by the District, including administrative overhead, operation, maintenance, and other expenses as established by the District. The user charge shall be based on simultaneous monitoring of flow, TSS, and BOD concentrations measured at the customer's property and the sewage treatment plant periodically during the preceding three-month period.

Quarterly adjustments may be made to reconcile differences in projected versus actual conditions.

Such user charge shall be payable from the date of connection to the District sewage system or from the date on which the property owner is required to connect to the District sewage system, whichever occurs first.

8.2.5 Surcharge.

If the District verifies that any customer has discharged waste on a sustained, periodic, or accidental basis, and those wastewater characteristics result in additional costs above the normal costs associated with treating, operating, maintaining, or complying with regulatory requirements, then that customer may be billed for the additional costs resulting from that discharge.

8.3 Payment of Charges.

8.3.1 User Charges.

As shown on Table I, attached hereto, a flat rate monthly user charge will be collected for each user. All user charges shall be paid by the property owner from the date of connection to the sewerage system or from the date on which the property owner is required to connect to the sewerage system whether or not such connection is made, whichever first occurs. As a condition of acquiring service, all commercial, industrial and residential property owners who lease property served by the District shall execute a contract upon request of the District, stating that they will be liable for the user charges attributable to their tenants if the tenant fails to pay therefor.

8.3.2 Calculation of user charges; discount for paying in advance.

- a. Flat-rate user charges are established as provided in Table I.
- b. User charges based on metered use are determined on an annualized basis according to the 60-day period of highest use as established in Table I, which annualized amount is pro-rated over a 12-month period in equal monthly installments.
- c. User charges are billed on a monthly basis and are required to be paid in full within 15 days of receipt of the monthly bill. Upon written notice to District, the user may elect to pay the user's annual fee in one payment. Alternatively, the user may elect to pay the user's annual user charge in two equal semi-annual installments. Payment one year in advance shall be discounted five percent (5%) of the total annual amount. Payments made semi-annually shall be discounted three percent (3%) of the total annual amount. However, if any payment due under this subsection is received by the District more than 30 days after the payment date established by the District in its customer billing, the user will be considered to have waived any discounts under this subparagraph.

8.3.3 Other Charges and Fees.

All other charges and fees shall be due and payable at the time of service, unless otherwise specifically provided by these Rules. The process for determining when an account is delinquent, and for collecting unpaid fees and charges under this Ordinance, are described in Section 9.

SECTION 9 COLLECTION PROCEDURES

9.1 General.

It is the policy of the District that the user (in whose name the account is set up) is primarily responsible for all fees and charges at the service location. However, a property owner may be held responsible for payment of delinquent user charges incurred by a tenant or other user on the property, according to the terms of this Ordinance.

9.1.1 Account Setup.

All applications for service shall be on forms provided by the District. The account holder shall be considered the user of the service. In the case of a landlord-tenant situation, the landlord shall be the account holder unless the rental agreement (oral or written) provides that the tenant is responsible, or the landlord has executed a written document stating that he/she/it is responsible for service. If the landlord is responsible, both the landlord and the tenant shall be listed as the account holder. While the rental unit is unoccupied, any charges shall be the responsibility of the landlord.

9.1.2 Notices.

Regardless of who is listed as the user, the District will make all reasonable efforts to provide the landlord and tenant with copies of all invoices, notices, and other information relating to fees and charges. This policy is intended to comply with ORS 91.255 and to provide notices to enable the landlord and tenant a reasonable opportunity within the time set by the District to avoid delinquent charges and discontinuance of service.

9.1.3 Collection of Charges.

All invoices or bills for fees and charges shall be sent to the user at the address set forth on the District's records. If the District's records reveal that the user is not the owner and the owner has not executed an agreement to be bound for payment for services, the District may take all reasonable steps to provide the owner with copies of all invoices, bills and notices pursuant to ORS 91.255.

If the owner has executed such an agreement to be bound or if the rental agreement so provides, the landlord and the tenant shall be jointly and severally liable and, following notices to each in accordance with the District's procedures, collection practices may ensue or service may be terminated. The District may look to either or both parties for payment in addition to the remedies of ORS 91.255.

9.1.4 Delinquent User Charges.

A user charge becomes delinquent when the entire amount of any monthly charge due under subsection 9.3.2(a) is not received by the District within 15 days of the date of payment provided on the bill.

All delinquent user charges shall bear interest at nine percent (9%) per annum from the first date of delinquency until paid. In addition, the District may certify any delinquent amount to the Assessor for inclusion on the property tax statement pursuant to ORS 454.225, and in such case those charges shall become a lien upon the property from the date of the certification to the Assessor and any such collection of the debt and foreclosure of said lien shall be according to the Oregon Revised Statutes. In any action or suit to collect any delinquent user charges, the District shall be entitled to reasonable attorney fees and costs and disbursements that may be awarded by the trial court, including any appeal therefrom.

If the user is someone other than the owner, the District shall take all reasonable steps to provide notice of the delinquent status of user charges by first-class mail to the last address of the non-paying tenant as well as the owner or owner's agent that is on file with the District. Such notice shall be mailed not later than 30 days from the time payment is due on the account. Thereafter, the owner shall become responsible for payment of any unpaid amounts, and the District may terminate or deny service to the property based upon the unpaid fees and charges incurred, regardless of who is occupying the property. Prior to terminating service, the District will provide a second notice of its intention to terminate service to both the prior tenant and the owner. Such notice shall also provide reasonable notice of a time and place for a hearing before the District's Board of Directors as to why the delinquent amount should not be paid. In addition to such notice, the District will provide not less than ten (10) days' written notice to that subsequent tenant prior to termination of services.

The District may enter into a payment plan in its sole discretion to avoid hardship to the user and leave the ultimate resolution between landlord and tenant.

The District may deny or terminate service to the delinquent user at a new service location within the District based upon the outstanding fees and charges at the previous service location.

9.1.5 Collection of Unpaid System Development Charge.

System development charges are due and payable upon the earliest occurrence of any event for which an SDC may be charged pursuant to the SDC Ordinance. No connection to the District's sewerage system shall be made or permitted until the full amount of the system development charge has been paid. Any connection to the District's sewerage system prior to payment of the applicable systems development charge shall be deemed an unauthorized connection and the District may take any appropriate action under this Ordinance.

9.1.6 Payment of All Fees and Charges a Condition to Connection.

Payment of all fees and charges required under this Ordinance shall be a condition of connection to the sewerage system.

If any user connects to the District's collection system or causes an increase in usage of the District's collection system without paying charges due under this section, the District may enforce this Ordinance by one or more of the following methods, subject to applicable laws:

- a. Disconnect and discontinue service to any unlawfully connected property according to the provisions of subsection 9.1.7.
- b. Obtain a lien against any property subject to charges under this ordinance in any manner permitted by law.
- c. Bring a collection action against the user and cause any unsatisfied judgment to become a lien against any property of any user responsible for payment under this Ordinance.

9.1.7 Discontinuance of Service.

The District may, at any time after any charges or fees hereunder become delinquent, remove or close sewer connections and enter upon any delinquent owner's property for such purpose. In addition, when any property owner fails to cease discharging into the District's sewerage system prohibitive substances after being notified by the District to do so, sewerage service may be similarly discontinued. The expense of such discontinuance as well as the expense of restoring service shall be a debt due to the District and may be recovered in the same manner as other delinquent charges. Nothing herein shall prevent the District from entering into an agreement with a public water service provider to terminate water service for nonpayment of a sanitary sewer bill, according to ORS 450.130(2).

9.1.8 Restoration of Service.

Sewer service that has been discontinued by the District shall not be restored until all accrued charges, including the expenses of discontinuance and restoration, have been paid and the cause for discontinuance corrected.

9.1.9 Fees and Costs.

By resolution, the District shall set fees and charges, for collection efforts, including fees and charges necessary to recover all costs related to insufficient-fund check or the cost of processing lien searches and the like based upon labor rates or other items deemed reasonable by the Board.

SECTION 10 PENALTIES AND APPEALS

10.1 Interpretation of this Ordinance.

10.1.1 Appeal.

Any person aggrieved by a ruling or interpretation of the provisions of this Ordinance may submit a written appeal to the District. The appeal shall set forth the events and circumstances leading to the appeal, the nature of the ruling or interpretation from which relief is sought, the nature of the impact of the ruling on appellant's property or business, together with any other reasons for the appeal. This provision shall not apply in cases arising under subsection 10.2.

10.1.2 Decisions of District.

The appeal shall be filed with the governing body of the District within thirty (30) days from the date of the decision to be appealed. The Board may hear additional testimony on the matter if it deems necessary. Within thirty (30) days from receipt of the appeal, it will prepare a written decision on the matter that shall be sent to the applicant. In lieu of a hearing by the Board, a hearing officer may be appointed.

10.1.3 Circuit Court Review.

Decisions of the Board shall be reviewable by the Circuit Court of the State of Oregon for Clackamas County, solely and exclusively under the provisions of ORS 34.010 to 34.100.

10.2 Violations and Civil Penalties.

10.2.1 Violation of These Rules and Regulations.

The District may impose civil penalties, including but not limited to fines, damages, modification or revocation of permit, cessation of services or seek an injunction or other relief provided by law when any user or person violates any condition or provision of this Ordinance or any rule adopted thereto or any final order with respect thereto as well as violation of federal or state statutes, regulations or administrative rules. The goal of enforcement is to (a) obtain and maintain compliance with the District's statutes, rules and regulations, permits and orders; (b) protect the public health and the environment; (c) deter future violators and violations; and (d) ensure appropriate and consistent enforcement. Except as provided by subsection 10.3.1, the District shall endeavor by conference, conciliation, and persuasion to solicit compliance. The District shall address all documented violations in order of seriousness at the most appropriate level of enforcement necessary to achieve the goals set forth herein under the particular circumstances of each violation. The violators who do not comply with initial enforcement action shall be subject to increasing levels of enforcement until compliance is achieved.

10.2.2 Definitions for Enforcement.

- a. "Compliance" means meeting the requirements of the District's statutes, rules, permits or orders.
- b. "Documented Violation" means any violation that the District or other government agency verifies through observation, investigation, or data collection.
- c. "Enforcement" means any documented action taken to address a violation.
- d. "Flagrant" means any documented violation where the respondent had actual knowledge of the law and had consciously set out to commit the violation.
- e. "Formal enforcement" means an administrative action signed by the General Manager or Board President which is issued to a respondent on the basis that a violation has been documented, requires the respondent to take specific action within a specified time frame and states consequences for continued noncompliance.
- f. "Intentional" means respondent consciously and voluntarily took an action or admitted to take an action and knew the probable consequences of so acting or omitting to act.
- g. "Magnitude of Violation" means the extent and effects of a violator's deviation from the District's statutes, rules, permits, or orders. In determining magnitude, the District shall consider all available applicable information, including such factors as, but not limited to, concentration, volume, duration, toxicity or proximity to human or environmental receptors and the extent of the effects of the violation. Deviations shall be classified as major, moderate or minor.
- h. "Prior Significant Action" means any violation proven pursuant to a contested case hearing or established with or without admission of a violation by payment of a civil penalty, by order or default, or by Stipulated Final Order of the District.
- i. "Respondent" means the person to whom a formal enforcement action is issued.
- j. "Risk of Harm" means the level of risk created by the likelihood of exposure, either individual or cumulative or the actual damage either individual or cumulative, caused by a violation to public health or the environment. Risk of harm shall be categorized as major, moderate or minor.

k. "Systematic" means any documented violation that occurs on a regular basis.

l. "Violation" means a transgression of any statute, rule, order, license, permit or any part thereof and includes both acts and omissions. Violations shall be classified as follows:

(1) "Class I" means any violation which poses a major risk of harm to public health or the environment, or violation of any compliance schedule contained in a District permit or a District order:

(a) Violation of a District Order;

(b) Intentional unauthorized discharges;

(c) Negligent spills which pose a major risk of harm to public health or the environment;

(d) Waste discharge permit limitation violations which pose a major risk of harm to public health or the environment;

(e) Discharge or introduction of waste to the publicly owned treatment works as defined in 40 CFR 403.3(o), without first obtaining an Industrial User Waste Discharge Permit;

(f) Failure to immediately notify the District of a spill or upset condition which results in an unpermitted discharge to public waters or to the publicly owned treatment works as defined in 40 CFR 403.3(o);

(g) Violation of a permit compliance schedule;

(h) Failure to provide access to premises or records;

(i) Any other violation related to water quality which poses a major risk of harm to public health or the environment;

(j) Two Class II violations or one Class II and two Class III violations or three Class III violations.

(2) "Class II" means any violation which poses a moderate risk of harm to public health or the environment, including but not limited to:

(a) Waste discharge permit limitation violations which pose a moderate risk of harm to public health or the environment;

(b) Negligent spills which pose a moderate risk of harm to public health or the environment;

(c) Failure to submit a report or plan as required by permit or license;

(d) Any other violation related to water quality that poses a moderate risk of harm to public health or the environment.

(3) "Class III" means any violation which poses a minor risk of harm to public health or the environment, including but not limited to:

(a) Installation of an unauthorized connection to the District's sewerage system;

(b) Failure to adequately maintain grease, oil and scum traps as provided in subsection 6.14.

(c) Failure to submit a discharge monitoring report (DMR) on time;

(d) Failure to submit a completed DMR;

(e) Negligent spills which pose a minor risk of harm to public health or the environment;

(f) Violation of a waste discharge permit limitation which poses a minor risk of harm to public health or the environment;

(g) Any other violation related to water quality that poses a minor risk of harm to public health or the environment.

10.3 Procedure for Enforcement.

10.3.1 Prior Notice and Exceptions.

Except as otherwise provided, prior to the assessment of any civil penalty, the District shall serve a notice of violation upon the Respondent. The written notice shall be served, either personally, by office or substitute service, as those terms are defined in the Oregon Rules of Civil Procedure, or by certified or registered mail, return receipt requested, specifying the violation and stating that the District will assess a civil penalty if a violation continues or occurs after five days following receipt of the notice.

The above notice shall not be required where the Respondent has otherwise received actual notice of the violation not less than five days prior to the assessment of civil penalty. No advance notice, written or actual, shall be required if (a) the act or omission constituting the violation is intentional; or (b) the water pollution would normally not be in existence for five days.

10.4 Enforcement Action.

10.4.1 Notice of Non-Compliance (NON).

A notice of noncompliance (NON) is an enforcement action which: (a) informs a person of the existence of a violation, the actions required to resolve the violations and the consequences of continued noncompliance. The notice may specify the time by which compliance is to be achieved and that the need for formal enforcement action will be evaluated; (b) shall be issued under the direction of the General Manager, Board President, or designee; (c) shall be issued for all classes of documented violations; and (d) is consistent with the policy of subsection 10.2.1. Typically a NON will be in the form of a Compliance Telephone Memorandum and may include a request for a written report within five (5) business days. The report shall detail the event, steps taken to correct the problem and steps to prevent future events.

10.4.2 Notice of Violation and Intent to Assess a Penalty (NOV).

The Notice of Violation and Intent to Assess a Civil Penalty (NOV) is a formal enforcement action which: (a) is issued pursuant to subsection 10.3.1; (b) may include a time schedule by which compliance is to be achieved; (c) shall be issued by the General Manager, Board President, or designee; (d) shall be issued for the first occurrence of a documented Class I violation which is not excepted under subsection 10.3.1 or the repeated or continued occurrence of documented Class II or Class III violations where notice of noncompliance has failed to achieve compliance or satisfactory progress toward compliance.

10.4.3 Notice of Civil Penalty Assessment.

A notice of Civil Penalty Assessment is a formal enforcement action which (a) is escalated pursuant to subsection 10.5; (b) shall be issued by the General Manager, Board President, or designee; and (c) may be used for the occurrence of any class of documented violation, for any class of repeated or continuing violations if a person has failed to comply with a Notice of Violation and intent to assess a civil penalty or other order or Stipulated Final Order.

10.4.4 Memorandum of Agreement and Order.

A Memorandum of Agreement and Order (MAO) is a formal enforcement action which is in the form of a MAO, stipulated final order or consent order issued by the General Manager, Board President, or designee that (a) may be negotiated between the District and the subject party prior to or after any notice set forth above; (b) shall be signed by the General Manager, Board President, or designee on behalf of the District and the authorized representative of the subject party; and (c) shall set forth action to be taken and set civil penalties. This may be issued for any class of violations. The formal enforcement action as described in these sections in no way limits the District from seeking other legal or equitable remedies in the proper court as provided by Oregon law.

10.4.5 Right to Hearing.

a. A civil penalty shall be due and payable 10 days after the date of service of the Notice of Civil Penalty Assessment. The decision of the General Manager, Board President, or designee to assess a civil penalty or other enforcement action or any violation pertaining to the District's statutes, regulations, permits, or orders shall be served on the user or person (hereinafter "Respondent") by personal service, office or substitute service, as those terms are defined in the Oregon Rules of Civil Procedure or by certified or registered mail, return receipt requested. Service may be made upon any agent, officer or authorized representative of the user or person. The Notice shall specify the violation, the reasons for the enforcement action and the amount of the penalty. It shall comply with ORS 183.090 relating to notice and contested cases. The decision shall be final unless the respondent files a written Notice of Appeal and Request for Hearing with the District within 21 days from the date of the General Manager, Board President or designee's decision. The Notice of Appeal and Request for Hearing shall contain the following:

b. The name of the Respondent and the case file number or permit number;

c. The name and signature of the Respondent and a statement that if acting on behalf of a partnership or corporation, that the person executing the Notice of Appeal is duly authorized to file such appeal and such person is the contact representative;

d. The date that the Notice of Civil Penalty Assessment or other formal enforcement was received by the Respondent;

e. The nature of the decision and the specific grounds for appeal. In the Notice of Appeal, the party shall admit or deny all factual matters and shall affirmatively allege any affirmative claim and defense and the reasons therefore.

f. The appeal shall be limited to the issues raised in the petition.

g. The hearing shall be conducted in accord with ORS Chapter 183. The record of the hearing shall be considered by the District or Hearings Officer, who shall enter appropriate orders, including the amount of any civil penalty assessed. Appeal of such orders may be taken by the Respondent as provided in subsection 10.9, below. Notwithstanding the foregoing, nothing shall be construed to prevent the District from taking any other enforcement action or remedy available.

10.5 Civil Penalty Schedule Matrices.

In addition to any liability, duty or other penalty provided by law, the General Manager, Board President, or designee may assess a civil penalty for any violation pertaining to

the District's statutes, regulations, permits or orders by service of a written notice of assessment of civil penalty upon the respondent as set forth in subsection 10.04 above. The amount of any civil penalty shall be determined through the use of the following matrices in conjunction with the formula contained in subsection 10.5.3.

10.5.1 Base Penalty Matrix.

	Magnitude of Violation		
	Major	Moderate	Minor
Class I	\$5,000	\$2,500	\$1,000
Class II	\$2,000	\$1,000	\$500
Class III	\$500	\$250	\$100

No civil penalty issued pursuant to this matrix shall be less than one hundred dollars (\$100) or more than ten thousand dollars (\$10,000) for each day of each violation.

10.5.2 Petroleum Spills.

Persons causing oil spills to waters of the state within the jurisdiction of the District through intentional or negligent acts shall incur a civil penalty of not less than one hundred dollars (\$100) or more than twenty thousand dollars (\$20,000) per violation. The amount of the penalty shall be determined by doubling the values contained in the matrix in subsection 10.5.1 of this rule in conjunction with the formula contained in subsection 10.5.3. In determining whether to seek a civil penalty, the District shall take into account the circumstances and enforcement efforts of other governmental agencies having jurisdiction.

10.5.3 Civil Penalty Determination Procedure.

a. When determining the amount of civil penalty to be assessed for any violation the Director shall apply the following procedures:

- (1) Determine the class of violation and the magnitude of violation;
- (2) Choose the appropriate base penalty established by the matrices of subsection 10.5.1 based upon the above finding;
- (3) Starting with the base penalty (BP), determine the amount of penalty through the application of the formula:

$$BP + [(0.1 \times BP) (P + H + E + O + R + C)] \text{ where:}$$

(a) "P" is whether the Respondent has any prior significant actions relating to statutes, rules, orders and permits

pertaining to environmental quality or pollution control. The values for P and the finding which supports each are as follows:

- “0” if no prior significant action or there is insufficient information on which to base a finding;
- “1” if the prior significant action is one Class II or two Class III violations;
- “2” if the prior significant action is one Class I or equivalent;
- “3” if the prior significant actions are two Class I or equivalents;
- “4” if the prior significant actions are three Class I or equivalents;
- “5” if the prior significant actions are four Class I or equivalents;
- “6” if the prior significant actions are five Class I or equivalents;
- “7” if the prior significant actions are six Class I or equivalents;
- “8” if the prior significant actions are seven Class I or equivalents;
- “9” if the prior significant actions are eight Class I or equivalents;
- “10” if the prior significant actions are nine Class I or equivalents.

In determining the appropriate value for prior significant actions as listed above, the District shall reduce the appropriate factor by:

- A value of two if all prior significant actions are greater than three years old, but less than five years old;
- A value of four if all the prior actions are greater than five years old;

In making the above reductions, no finding shall be less than zero. Any prior significant action that is greater than ten years old shall not be included in the above determination.

(b) "H" is past history of the Respondent taking all feasible steps or procedures necessarily appropriate to correct any prior significant actions. The values for H and the findings which support each are as follows:

"Minus 2" if the Respondent took all feasible steps to correct any violation;

"0" if there is no prior history or insufficient information on which to base a finding;

"1" if the Respondent took some but not all feasible steps to correct a Class II or Class III violation;

"2" if the Respondent took some but not all feasible steps to correct a Class I violation;

"3" if no action to correct prior significant actions.

(c) "E" is the economic condition of the Respondent. The values for E and the finding which support each are as follows:

"0" to "Minus 4" if economic condition is poor, subject to any significant economic benefit gained by Respondent through non compliance.

"0" if there is insufficient information on which to base a finding, the Respondent gained no economic benefit through noncompliance, or the Respondent is economically sound;

"2" if the Respondent gained a minor to moderate economic benefit through noncompliance;

"4" if the Respondent gained a significant economic benefit through noncompliance.

(d) "O" is whether the violation was a single occurrence or was repeated or continuous during the period resulting in the civil penalty assessment. The values for "O" and the finding which supports each are as follows:

- _____ If a single occurrence;
- _____ If repeated or continuous.

(e) "R" is whether the violation resulted from an unavoidable accident, or a negligent or intentional act of the

Respondent. The values for “R” and the finding which supports each are as follows:

“Minus 2” if unavoidable accident;

“0” if insufficient information to make any other finding;

“2” if negligent;

“4” if grossly negligent;

“6” if intentional

“10” if flagrant.

(f) “C” is the Respondent’s cooperativeness in correcting the violation. The values for “C” and the finding which supports each are as follows:

“Minus 2” if Respondent is cooperative;

“0” if Respondent is neither cooperative nor uncooperative or there is insufficient information on which to base a finding;

“2” if violator is uncooperative.

b. In addition to the factors listed in subsection 10.5.3.a of this rule, the General Manager, Board President, or designee may consider any other relevant rule or statute and shall state the effect the consideration had on the penalty. On review, the Board of county Commissioners or Hearings Officer shall consider the factors contained in subsection 10.5.3.a of this rule and any other relevant rule or statute.

c. If the District finds that the economic benefit of noncompliance exceeds the dollar value of 4 in subsection 10.5.3.a.(3) of this section, it may increase the penalty by the amount of economic gain, as long as the penalty does not exceed the maximum penalty allowed by rule and statute.

d. In any contested case proceeding or settlement in which Respondent has raised economic condition as an issue, Respondent has the burden of providing documentary evidence concerning its economic condition. In determining whether to mitigate a penalty based on economic condition, the Hearings Officer or District may consider the causes and circumstances of Respondent’s economic condition.

10.6 Compromise or Settlement of Civil Penalty.

10.6.1 Any time subsequent to service of a written notice of assessment of civil penalty the General Manager, Board President, or designee may compromise or settle any unpaid civil penalty at any amount that the Director deems appropriate. Any compromise or settlement executed by the District shall be final.

10.6.2 In determining whether a penalty should be compromised or settled, the Director may take into account the following:

- a. New information obtained through further investigation or provided by Respondent which relates to the penalty determination factors.
- b. The effect of compromise or settlement on deterrence.
- c. Whether Respondent has or is willing to employ adequate means to correct the violation or maintain compliance.
- d. Whether Respondent has had any previous penalties, which have been compromised or settled.
- e. Whether the compromise or settlement would be consistent with the District's goal of protecting the public health and environment as set forth in subsection 1.1 of these Rules and Regulations.
- f. The relative strength or weaknesses of the District's case.

10.7 Stipulated Penalties.

Nothing herein shall affect the ability of the District to include stipulated penalties in a Stipulated Final Order or any other agreement.

10.8 Appointment of Hearings Officer.

For any contested case hearing, the District may appoint a hearings officer to determine all issues.

10.9 Appeals.

The decision of the District or the Hearings Officer shall be sent to the user or person by certified mail, return receipt requested. This decision shall be final unless a notice of intent to file a writ of review in the Circuit Court from the user or person is received by the District or the Hearings Officer within ten (10) days after the decision of the District or the Hearings Officer was sent to the user or person. Upon filing of the notice of intent to seek writ of review in the Circuit Court, the user or person shall comply with ORS Chapter 34 relating to writ of review procedures.

Every notice of intent to file a writ of review shall contain (a) a reference of the matter to be reviewed; (b) a statement of the interest of the appellant/user or person; (c) the specific

ground relied upon as to why the decision being appealed is improper or erroneous; and (d) the date of the decision of the initial action.

10.10 Collection of Civil Penalty.

Procedures for the enforcement of the civil penalty shall be as follows:

10.10.1 Time Limit.

Any civil penalty imposed shall be a judgment and lien and may be registered with the Court Clerk. The penalty shall be paid in full within fifteen (15) days of the date the decision is final. Payment shall be made either in cash or by certified check made payable to the District.

10.10.2 Relief in Circuit Court.

If full payment is not made, the District may take further action for collection and/or cause sewer service to be terminated. Alternatively, counsel for the District may, following the authorization of such action by the District, commence an action for appropriate legal and/or equitable relief in the Circuit Court. Notwithstanding the foregoing administrative hearing processes, nothing in this subsection shall prohibit the District from commencing civil action in the Circuit Court for injunction or other relief or seeking imposition of civil penalties described above by the court.

10.11 Enforcement.

Nothing shall prevent enforcement of this ordinance or applicable Federal or State statutes or rules or regulations in Federal and State Courts.

SECTION 11 SUPPLEMENTARY RULES

11.1 Compliance with Laws.

Conformance with this Ordinance shall in no way be a substitute for, or eliminate the necessity of, conforming with any and all federal, state and local laws, ordinances, rules and regulations which are now, or may in the future be, in effect.

11.2 Regulations and Rules as Contract.

The terms and conditions contained in this Ordinance, and all resolutions and orders adopted pursuant hereto, shall constitute a contract between the District and all users, contractors, and connectors to the system. The consideration for the conditions imposed upon such users and connectors shall be the privilege of the use of, and connection to, the District's sewerage system.

11.3 No Property Interest Acquired by Purchase of Permit or Connection to System.

A user to the sewerage system does not thereby acquire a vested property interest in continued use or connection to the system. Such use or connection is conditioned always upon such user complying with all applicable terms and conditions contained in this Ordinance, and all regulations and orders adopted pursuant hereto and, further, upon compliance with all federal, state or local requirements which are, or may hereafter be, imposed upon such user or connector.

Nothing contained herein shall require the District to provide service or access to the system to such user when any federal, state, or local agency having jurisdiction over the District has imposed limitations upon such service or access, or when the District, in its discretion, has determined that the public interest requires any such limitation.

11.4 Conflicts with Existing and Future Regulatory Requirements of Other Agencies.

Any provision or limitations of this Ordinance and any regulation and order adopted pursuant hereto are superseded and supplemented by any applicable federal, state, or local requirements existing or adopted subsequent hereto which are more stringent than the provisions and limitations contained herein provided, always, that any provision of this Ordinance and resolution and order adopted pursuant hereto which are more stringent than any such applicable federal, state or local requirement shall prevail and shall be the standard for compliance by the users of and connectors to the District sewerage system.

11.5 Previous Ordinances, Resolutions Repealed.

Any portion of any Ordinance, regulation, and minute order heretofore adopted by the District or its predecessor agencies is hereby repealed to the extent that such portion is inconsistent with this Ordinance and any regulation and order adopted pursuant hereto.

11.6 Administration of this Ordinance.

The District, through its General Manager, Board President, or other authorized designee or representative, shall have the authority to do all things necessary to administer the provisions of this Ordinance and any rules adopted pursuant thereto.

11.7 Severability.

If any section, subsection, provision, clause, or paragraph of this Ordinance or rules adopted pursuant hereto shall be adjudged or declared to be unconstitutional or invalid by any court of competent jurisdiction, such judgment shall not affect the validity of the remaining portions of this Ordinance or such rules, and it is hereby declared that every other section, subsection, provision, clause, or paragraph is, and shall remain, irrespective of the validity of any other provision.

11.8 Effective Date.

The provisions of this Ordinance and the rules herein adopted shall be effective on the 30th day after adoption.

First Reading: May 14, 2002

Second Reading: June 11, 2002

Adopted: July 9, 2002

Attest: _____

Andrew R. Taylor
Board President

Ulla B. Brunetta
Recording Secretary

Vote: 4 Yes 1 No

Pursuant to ORS 198.560(2), a certified copy of this ordinance was filed with the Clackamas County Clerk on _____, 2002.