

**Board Meeting Minutes  
Government Camp Sanitary District  
September 11, 2023  
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conference.**

**Board Members:**

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Ulla Brunette/Board Member & Secretary.

Board members that attended via Zoom audio conference: Dan Mancuso

**Others Present:**

Ken Johannes, Senior Plant Operator; Dustin Thorson, Operator I; Bryan Borgmeier.

Other attendance via Zoom audio conference: Erik Hoovestol.

**Proceedings:**

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank account update:

General Funds – US Bank \$199,083.50  
 State Pool Acct. #5206 SDC funds \$370,737.36  
 State Pool Acct. #5260 Capital funds \$330,651.10  
 State Pool Acct. #6531 Debt funds \$14,090.29

Minutes:

Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Cornelia Gunderson. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – August 2023

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.097 MGD	0.118 MGD	0.094 MGD
Maximum	0.160 MGD	0.135 MGD	0.115 MGD
Minimum	0.079 MGD	0.099 MGD	0.073 MGD

Plant report continued.

Treatment Plant – Effluent Results (final results pending)

Effluent Results	Current	Previous	Limit
cBOD	2 mg/L @ 98%	2 mg/L @ 99%	10 mg/L @ >85%
TSS	2 mg/L @ 97%	7 mg/L @ 98%	10 mg/L @ >85%
E Coli	ND cfu/100 ml	1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.14 mg/L	0.07 mg/L	--
pH	6.5	6.5	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues.

Biosolids Management

- Sludge hauling: Land application – 34,000 gallons in August; 225,000 to date. Finished.

Locates/Call Outs:

- Locates: 14
- Call Outs: 1 (blower trip, power dip)

Collections System Management

- 2023 Inspections: Completed.
- 2022/23 Repairs: Underway.

Other

- Brewery Discharge Agreement

DEQ SRF Loan:

- DEQ approved the District’s request for the XCutter Waiver.
- SRF issued the Public Notice on 9/8/23. Public comments will be accepted through 10/9/23.
- Erik Hoovestol will handle all necessary paperwork required by DEQ throughout the loan process.

2023 sewer rehabilitation and repairs:

- The new sewer main line has been installed on Bergstrasse road.
- 2 lateral lines still need to be connected.
- Beam Excavating is expected to complete the project by next week.

Mt. Hood Brewery. Account #159:

- Puttman Infrastructure provided a draft Industrial Pre-treatment Discharge agreement to the Board and to Brian Borgmeier from the Mt. Hood Brewery. Further discussions will take place.
- Curran McLeod, the District’s Engineer approved the draft.

Master plan projects for 2024:

- Erik Hoovestol provided an engineering proposal to complete the necessary tasks for the projects included in the State Revolving Loan Fund (SRF) Project to be completed in 2024.
- Estimated cost \$54,700.00.

Golden Poles, Account #083:

- Mary Jacobs informed the District that the water meter for their swimming pool has been installed.
- Goldeen Poles will record the meter monthly for twelve months and provide the readings to the Sanitary District.

GCSD Website development:

- Ulla Brunette is researching options for developing the district's website.
- STREAMLINE is a software company that provides website platforms for Special Districts.
- \$0 cost to build the website.
- \$1200 per year cost for managing, technical support, security, and unlimited storage.

GCSD 2022-2023 FY Audit:

- The District Secretary delivered all the 2022-2023 FY files to Lauka McGuire on Augusts 24, 2023.

There being no further business, the meeting was adjourned.  
Minutes prepared by Secretary, Ulla Brunette.