

Board Meeting Minutes
Government Camp Sanitary District
June 14, 2021
4:00 p.m. via Zoom Video conferencing

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Brett Fischer.

Absent: John Bay

Others Present:

Ulla Brunette, Secretary; Tom Puttman, Facility Coordinator; Ken Johannes, Plant Operator, Dustin Thorson, Dan Mancuso.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills to pay:

<u>Date</u>	<u>Ck #</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/14/2021	5126	Firwood Design Group, LLC	Inv. #170506 dated 12/31/2020 (Bill was not pd back in January 2021 by error.	-985.45
06/14/2021	5127	Puttman Infrastructure, Inc.	Inv. #3143 Monthly O&M fee	-8,973.87
06/14/2021	5128	Mrs. Ulla Brunette	Zoom Video communications for Board meetings	-14.99
06/14/2021	5129	Firwood Design Group, LLC	Inv. #170930 Master Plan	-1,831.25
06/14/2021	5130	Puttman Infrastructure, Inc.	Inv. #3104 Expenses	-1,588.69
06/14/2021	5131	Cascade Columbia	Inv. #807188 - Lime	-1,544.00
06/14/2021	5132	CenturyLink	503-272-0261	-131.12
06/14/2021	5133	Currant-Mcleod, Inc.	Inv. #21.04-1795 Master Plan, 3/26/21-4/25/21	-2,000.00
06/14/2021	5134	Edge Analytical Inc.	Ref. #21-14873, 21-16069, 21-17111, 21-18172, 21-18180 & 21-18859	-1,878.00
06/14/2021	5135	Portland General Electric - New Plant	Acct. #3139860000 due on 6/17/21	-2,491.36
06/14/2021	5136	US POSTMASTER	Annual Post Box fee 2021	-76.00

Bills
Continued:

06/14/2021	5137	Verizon	Cell phone Acct. #542027821-00001, due June 17, 2021	-32.13
06/14/2021	5138	Firwood Design Group, LLC	Inv. #170931 Sewer Repairs project 2021	-4,261.25
06/14/2021	5139	Puttman Infrastructure, Inc.	Inv. #3144 - Blower Rebuild Project Operator hours	-704.00
06/14/2021	5140	Brunette, Ulla B	Secretary Salary for May 2021	-1,108.61
06/14/2021	5141	Firwood Design Group, LLC	Inv. #170974 - May 2021, Sewer repairs project	-6,278.75
06/14/2021	5142	Firwood Design Group, LLC	VOID - CHECK ERROR	0.00
06/14/2021	5143	Firwood Design Group, LLC	Inv. #170973 May 2021 - Master plan	-448.75
06/14/2021	5144	Curran-Mcleod, Inc.	Inv. #21.05-1795 Master Plan 4/26/21 - 5/25/21	-4,500.00
TOTAL BILLS				-\$38,848.22

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank Account balance as of May 31, 2021:

General account – US Bank = \$85,629.08

State Investment Pool Account #5206 (SDC Funds) = \$437,611.63

State Investment Pool Account #5260 (Capital Improvement Funds) = \$276,670.05

Minutes:

Ed Rogers Jr. moved to adopt last month's meeting minutes. Seconded by Cornelia Gunderson. Motion Passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – May 2021

1. Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.127 MGD	0.127 MGD	0.111 MGD
Maximum	0.148 MGD	0.148 MGD	0.152 MGD
Minimum	0.099 MGD	0.099 MGD	0.091 MGD

Plant Report cont.

2. Treatment Plant – Effluent Quality Results

Effluent Results	Current	Previous	Limit
cBOD	ND mg/L @ >99%	4 mg/L @ 99%	25 mg/L @ 85%
TSS	3 mg/L @ 98%	2 mg/L @ 98%	30 mg/L @ 85%
E Coli	1.2 cfu/100 ml	<1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.1 mg/L	0.1 mg/L	--
pH	6.5	6.5	6.3 – 9.0

2. Operations, Maintenance, and Regulatory

- No issues operationally.
- New air blower unit installed and online – completed.
- Replaced failed pressure regulating valve for NPW system – completed.
- Fire Inspection – completed.
- Generator Service– July 2.

3. Biosolids Management

- Ready for hauling season.

4. Locates – 8; Call Outs – 0

5. Collections System Management

- 2021 Inspections – underway this week.

Master Plan Update – Erik Hoovestol, Firwood Design Group:

Small amount of progress since the last Board meeting, due to staffing issues. The Draft report should be issued to the Board in July or early August.

2021 main sewer lines – repair project:

Project was awarded to Iron Horse LLC for the estimated amount of \$171,254.00.

The work should be completed by October 15, 2021.

2021 main sewer lines – cleaning/inspection project:

Main line to Mazamas was inspected and the video will be reviewed to determine if repairs are needed.

Other:

Erik Hoovestol from Firwood Design Group completed the final design for the Influent pipe repair at the Treatment Plant Headworks building.

Firwood submitted to Jim Turin and Sons Inc. for a quote on the repair.

Resolution #2021-215 – Adopting the 2021-22 FY Budget:

Ed Rogers Jr. moved to adopt Resolution #2021-215, for the 2021-2022 FY Budget in the amount of \$1,515,434.00. Seconded by Cornelia Gunderson. Motion passed.

2019-2020 FY Audit:

Teresa from Lauka McGuire expects the Audit to be completed by June 30, 2021.

Clackamas County Special District Elections – May 18, 2021:

GCSD Board position # 2 and #4 were up for elections on May 18, 2021.

John Bay and Dan Mancuso ran for position #2. John Bay received 12 votes and Dan Mancuso received 19 votes.

Cornelia Gunderson ran unopposed for position #4 and received 27 votes.

Dan Mancuso and Cornelia Gunderson's Board position will start on July 1, 2021.

Other new business:

Brett Fischer has reoccurring time frame issues for the Sewer Board meetings. The Board would like to move the meetings back to 3:30 pm if the Road District is able to move their meetings to a later time.

The Road District will look into options and get back to the Sewer District.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.