

# GOVERNMENT CAMP SANITARY DISTRICT

## TABLE I FEE SCHEDULE

Resolution No. 2020-212  
Adopted on August 10, 2020

### 1. Monthly User Fees.

#### A. Method of Calculating Monthly User Fees.

Monthly user fees are determined based on Equivalent Dwelling Units (EDUs). EDUs are established by the District's Board of Directors using the Uniform Building Code, the Uniform Plumbing Code, customer survey forms, metered usage, and information obtained by personal inspection of certain properties.

An EDU is equivalent to "sewage of a strength and volume normally associated with a single-family residence, residential dwelling, or dwelling equivalent." When EDU equivalencies must be determined, an EDU shall be equivalent to whichever of the following is greater:

- i. 700 cubic feet of water consumption per month;
- ii. . 0.25 pounds of BODs per day; and
- iii. . 0.20 pounds of suspended solids per day, or fraction thereof.

#### B. Fees Based on Amount of Use.

- i. For purposes of this section, "User" shall be defined as any individual connection to the District's sewerage system, regardless of type of use.
- ii. Except as otherwise provided in this Table, each non-metered User shall be charged a flat-rate, minimum monthly user fee of one (1) EDU.
- iii. If the District reasonably believes that any User's use of the system regularly exceeds, or is likely to regularly exceed, one (1) EDU per month, and the use is for a commercial purpose, the District may, at its discretion, measure use by directing installation of a meter for purposes of measuring such use, or measuring use on a meter installed by a water company recognized by the District as being in the business of providing water to the premises. The following provisions also apply notwithstanding this paragraph:
  - (I) Commercial Customers: All non-metered properties referenced in Table 1 of Ordinance 20 shall pay a minimum monthly base fee according to paragraph (vi), below, only until a meter is installed on the property. Once a meter is installed, the customer will be charged a minimum monthly base fee according to paragraph (B)(vi), or metered usage, whichever is greater.
  - (II) Single family dwellings, with or without a meter, not used for nightly transient or monthly rentals, will be charged the flat-rate minimum monthly user fee of one (1) EDU per unit.
  - (III) Multi-Unit Structures: Each unit of a multi-unit structure shall be billed a minimum of one EDU per month. If a unit is used commercially (such as a nightly transient or monthly rental), customer will be billed according to (iii)(I) above.
- iv. For purposes of calculating monthly rates for commercial metered users, each User's use shall be measured for the 60-day period of highest plant use, as determined in paragraph 1.B.v. of this Table, and as provided in Section 8.3.2 of the District's Rules and Regulations Ordinance. If a User's average use is determined to exceed one (1) EDU per month, such User shall be charged a base monthly user fee of one (1) EDU for the first 700 cubic feet of consumption, plus one-seventh (1/7) of an EDU per 100 cubic feet, or fraction thereof, of consumption in excess of 700 cubic feet, according to metered usage.

- v. For purposes of calculating metered use, the 60-day period of highest plant use is determined to be June 15 and August 15. If the period of highest use changes, the Board of Directors shall revise this Table accordingly.
- vi. Properties that have historically been used for commercial purposes but are not metered shall be charged monthly user fees as follows:
- (1) Schools: One (1) EDU per 2 toilets
  - (2) Hospitals: One (1) EDU per 2 toilets
  - (3) Churches: One (1) EDU per 3 toilets
  - (4) Offices: One (1) EDU per toilet
  - (5) Service Stations: Three (3) EDUs per toilet
  - (6) Restaurants/Taverns: One (1) EDU per 11 seating spaces or fraction thereof
  - (7) Motels/Hotels:  
One-half (1/2) EDU per guest room, or one-quarter (1/4) EDU per bed, whichever is greater.
  - (8) Nightly/Monthly single family dwelling rental properties:  
One (1) EDU for up to eight (8) related/unrelated individuals and one-eighth (1/8<sup>th</sup>) of an EDU (0.125 EDUs) for each person in excess of eight (8).
  - (9) Retail Sales Outlets: One (1) EDU per lockable stall
  - (10) Laundromat: One (1) EDU per washing machine
  - (11) Mechanical Shop Area: 1 EDU per 1,700 square feet
  - (12) Month-to-Month Tenancy Boarding Houses shall be considered to be one single family residence, so long as there are no more than 10 related/unrelated tenants in residence and the boarding rooms do not include kitchens or bathrooms. For every tenant in excess of 10, an additional EDU of 1/10th of one EDU shall be charged. Billings for month-to-month tenancy boarding houses may be adjusted retroactively to January 1, 2011, or earlier (not to exceed 6 years) if it can be shown that a valid claim was presented to the Board.
  - (13) Swimming Pools and Commercial Hot Tubs. A meter shall be installed to measure water usage. Once the swimming pool or commercial hot tub(s) is/are operational, a user fee of 1 EDU shall be charged. Meter totals shall be recorded for **12** months to determine the monthly sewer fee. If the sewer fee is greater than 1 EDU, customer shall be required to pay the difference between the 1 EDU charged and the actual usage plus all current and future charges. Current and future charges shall be based on annual metered usage.
  - (14) Special Uses:
    - (a) In the case of any change in use of a property that increases or decreases demand or impact on the sewerage system, EDUs shall be recalculated as appropriate.
    - (b) When a premises houses more than one occupancy (e.g., motel, tavern, restaurant), EDUs on such premises shall be cumulative, and shall be determined separately for each use.
    - (c) For any structure or use not specifically provided for in this subparagraph, EDUs shall be determined by the District Board.
- vii. Unless otherwise established by written agreement, properties located outside of District boundaries shall be charged the fees provided in this Schedule for the type of use, multiplied by 1.3.
- viii. In the event that a meter used to establish user fees is found to have been defective during any part of a calendar year to the extent that the metered user fee cannot be accurately determined by the District, the applicable user fee for that calendar year or part thereof may be adjusted by the District Board upon application of the user or upon the Board's initiation. Adjustments shall be based upon:

- (a) the actual metered rate applicable in the immediately preceding calendar year, or
  - (b) if the property was not metered in the prior year, the minimum monthly base fee according to paragraph (vi).
- ix. Structures that have been demolished or destroyed by fire shall be billed user fees in the amount of the Capital Improvements portion of the rate structure, and not the operational costs, until such time as they are once again operational. Based on the rate structure in effect as of January 1, 2011, 60% is allocated to Capital Improvements. This policy is effective beginning August 10, 2020.

**C. Fee Per EDU.**

Effective July 1, 2003, the monthly fee per EDU shall be \$41.00 for in-District customers and \$53.00 for out-of-District customers.

- i Sewer Tap-In Fee This is the SDC Fee
- ii Inspection Fee: \$ 100.00 for 4” , \$ 125.00 for 6”
- iii. Disconnect Fee: District’s cost to inspect, time and materials, a minimum of \$100.00.
- iv. Reconnect Fee: District’s cost to re-establish service, time and materials, a minimum of \$100.00
- v. Sewer Plan Review Fee: \$ 400.00 or actual cost for the review fee (whichever is greater)
- vi. Delinquent Payment Fee: 9 percent per annum
- vii. Returned Check Fee: \$ 35.00
- vii. **Deposit:** As a prerequisite to performing an inspection to determine whether to issue a sewer permit, each property owner applicant will be required to deposit \$1,000.00 with the District in advance of the inspection. Upon satisfactory inspection, the balance of the deposit less the basic inspection fee as referenced in Section C.2. of this Table I and any additional costs related to inspection by the District shall be refunded to the property owner within 30 days of completion of the inspection.

**D. Collection Costs for Delinquent Sewer Charges.**

Delinquent Fees Certified to County Assessor. Pursuant to ORS 454.225, delinquent sewer accounts may be certified to the County Assessor for collection in the same manner as property taxes. If certification to the County Assessor becomes necessary for a delinquent account, the amount so certified may include the following:

- i. The amount of the delinquency.
- ii. Mailing costs, including certified mailing costs, associated with the collection of the account.
- iii. The actual and reasonable hourly cost of staff time required to collect the delinquent account.

Delinquent Fees Referred to Collection Agency. Pursuant to ORS 697.105, if the District uses a private Collection agency to collect the debt owed to the District, the District may add a reasonable fee to the amount of the debt to compensate the District in whole or in part, for the collection agency fee incurred to be incurred.

Before adding the collection fee, District shall provide notice to the debtor:

- (a) Of the existence of the debt;
- (b) That the debt may be assigned to a private collection agency for collection; and
- (c) Of the amount of the fee that may be added to the debt under this section.

The District may not add a fee under this section that exceeds the collection fee of the private collection agency.