

**Board Meeting Minutes**  
**Government Camp Sanitary District**  
**November 8, 2021**  
**4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conferencing**

**Board Members:**

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Brett Fischer, Dan Mancuso.

**Others Present:**

Ulla Brunette, Secretary; Tom Puttman, Facility coordinator; Ken Johannes, Senior Plant Operator.

Zoom Video conferencing attendance: Erik Hoovestol, Firwood Design Group.

**Proceedings:**

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

<u>Ck. #</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
5223	US Bank	VOID: Analysis service charge - check printing error	0.00
5224	Firwood Design Group, LLC	Inv. #171222 - Sept. services, 2021 repairs project	-405.00
5225	Firwood Design Group, LLC	Inv. #171221, Sept. services Master Plan	-242.50
5226	Iron Horse, LLC	Inv. #52117*01 2021 sewer line repair project	-44,955.90
5227	Cascade Columbia	Inv. #820272, #822189 Soda Ash	-702.50
5228	Curran-Mcleod, Inc.	Inv. #21.09-1795 Master Plan	-1,500.00
5229	Edge Analytical Inc.	Ref. #21-38230, #21-39115 - Lab testing	-677.00
5230	Northwest Pump Petroleum & Industrial	Cust. #109010, Inv.3256016-00	-228.00
5231	Portland General Electric - New Plant	Acct. #3139860000	-1,819.81
5232	Puttman Infrastructure, Inc.	Inv. #3281 garbage disposal from Headworks	-260.20
5233	Special Districts Association of Oregon	SDAO Membership dues	-786.16
5234	Tony and Debra Mills	Sewer Line connection Inspection refund.	-900.00
5235	Puttman Infrastructure, Inc.	Inv. #3280 Monthly O&M fee	-8,973.87
5236	Verizon	Cell phone Acct. #542027821-00001	-37.05
5237	Northwest Pump Petroleum & Industrial	Cust. #109010, Inv.3258860-00	-200.00
5238	CenturyLink	503-272-0261. Sept. pymt lost in the mail, + October Invoice	-280.39
5239	Mrs. Ulla Brunette	Zoom Communications	-14.99
5240	Brunette, Ulla B	Secretary Salary for October	<u>-907.74</u>
			-62,891.11

Bills continued.

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank Account updates:

General Funds – US Bank \$207,120.89

State Pool Acct. #5206 \$440,442.32

State Pool Acct. #5260 \$253,493.45

Minutes:

Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Brett Fischer. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – October 2021

● Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.086 MGD	0.095 MGD	0.099 MGD
Maximum	0.108 MGD	0.141 MGD	0.156 MGD
Minimum	0.068 MGD	0.070 MGD	0.072 MGD

● Treatment Plant – Effluent Quality Results

Effluent Results	Current	Previous	Limit
cBOD	2 mg/L @ 98%	2 mg/L @ 99%	10 mg/L @ 85%
TSS	3 mg/L @ 96%	2 mg/L @ 99%	10 mg/L @ 85%
E Coli	<1 cfu/100 ml	1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.1 mg/L	0.1 mg/L	--
pH	6.5	6.6	6.3 – 9.0

- Operations, Maintenance, and Regulatory
  - No issues.
- Biosolids Management
  - 2021 Completed – 181,500 gallons total applied.
- Locates – 6; Call Outs – 0
- Collections System Management
  - 2021 Inspections (Puttman): Completed.
  - 2021 Repairs (Firwood): Erik to report status.
  - Winter protection for exposed headworks trunk line

Master Plan Update – Erik Hoovestol:

Draft report expected to be delivered to the Board next month.

2021 main sewer lines – repair project, Erik Hoovestol:

Iron Horse LLC. is not able to complete the remaining projects on the repair list, due to weather. If the Board approves, they would complete next spring.

Items to be completed:

- 13 T-liners at service connections where mainline was lined. (Bid Item 7)
- One Vac a Tee cleanout on the service on Mucoy (to fix roots)
- Install Cleanout at end of line (Bid Item #25)
- 2 Manhole rim raising (paved over manholes, Bid Item 23)
- Manhole rim structural repair on (E Frontage Road, Bid Item 22)

The Board approved to extend the contract until June 1, 2022, with the addition that Iron Horse LLC. would be liable if any issues developed on these items until repaired.

Sewer line damage caused by Centurylink/Track Utilities – ODOT/Summit parking lot:

The Sanitary District received a reimbursement from Track Utilities for \$3,472.00.

Ulla Brunette notified Track Utilities that the Sanitary District repaired the damage, and that temporary asphalt was placed over the hole. Track Utilities will need to repave this area back to standards.

Generator replacement for Treatment Plant:

No updates.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.