

**Board Meeting Minutes
Government Camp Sanitary District
November 13, 2023
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conference.**

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Ulla Brunette/Board Member & Secretary.

Board members that attended via Zoom audio conference: Dan Mancuso

Others Present:

Tom Puttman, Facility coordinator; Ken Johannes, Senior Plant Operator; Dustin Thorson, Operator I; Bryan Borgmeier.

Other attendance via Zoom audio conference: Erik Hoovestol, Firwood Design; Brett Fischer.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank account update as of 10/31/2023:

General Funds – US Bank \$165,303.38
State Pool Acct. #5206 SDC funds \$373,697.42
State Pool Acct. #5260 Capital funds \$163,141.79
State Pool Acct. #6531 Debt funds \$14,202.80

Minutes:

Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Dan Mancuso. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – October 2023

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.078 MGD	0.084 MGD	0.073 MGD
Maximum	0.102 MGD	0.123 MGD	0.097 MGD
Minimum	0.059 MGD	0.068 MGD	0.052 MGD

Plant report continued.

Treatment Plant – Effluent Results (final results pending)

Effluent Results	Current	Previous	Limit
cBOD	1 mg/L @ 99%	4 mg/L @ 94%	10 mg/L @ >85%
TSS	3 mg/L @ 95%	3 mg/L @ 98%	10 mg/L @ >85%
E Coli	1.3 cfu/100 ml	ND cfu/100 ml	126 cfu/100 ml
NH3-N	0.06 mg/L	0.05 mg/L	--
pH	6.5	6.5	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues.

Biosolids Management

- Sludge hauling: Completed
- Locates: 10 -- Call Outs: 0

Collections System Management

- 2023 Inspections: Completed.
- 2022/23 Repairs: Completed.

Other

- Brewery Discharge Agreement
- SRF – Treatment Plant Items: timetable, deadlines, etc.

DEQ SRF loan progress:

- No updates.

Master plan projects:

- No updates.

2023 main sewer lines – repair projects:

- All projects for 2023 have been completed.

Mt. Hood Brewery Account #159:

- Curran McLeod, Inc. has approved the final draft prepared by Puttman Infrastructure.
- The District Attorney will need to review the agreement.
- All SDC fees must be paid prior to connection.

Liability Insurance for the District's main sewer lines:

- The Board agreed not to purchase insurance at this time.

Mt. Hood Skibowl Account #100:

- Table A, Vi. (9) “Retail Sales Outlets” are billed 1 SDC per lockable restroom stall.
- The Board agreed that the SDC fee would be 6 SDCs for the six (6) lockable restroom stalls., no fees for the 2 urinals.

There being no further business, the meeting was adjourned.
Minutes prepared by Secretary, Ulla Brunette.