

Board Meeting Minutes
Government Camp Sanitary District
October 11, 2021
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conferencing

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Dan Mancuso.

Brett Fischer attended via Zoom Video conferencing.

Others Present:

Ulla Brunette, Secretary; Tom Puttman, Facility Coordinator; Ken Johannes, Senior Operator; Dustin Thorson, Operator 1.

Others attended via Zoom video conferencing: Erik Hoovestol.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Num	Name	Memo	Amount
5206	Portland General Electric	Acct. #3139860000	-2,270.50
5207	Puttman Infrastructure, Inc.	Inv. #3209 July 1-30, 2020 Biosolids Mgt. (Invoice received 9/15/21)	-4,500.00
5208	Verizon	Cell phone Acct. #542027821-00001	-37.36
5209	Peterson Cat	Inv. #SW290069467, Transfer switch inspection	-365.00
5210	Mrs. Ulla Brunette	Postage, Zoom Communications	-130.99
5211	Puttman Infrastructure, Inc.	Inv. #3239 Plant Operator contract O&M fee	-8,973.87
5212	IRS	3rd Qtr. July - September 2021 941 form	-601.70
5213	Oregon Department of Revenue	3rd qtr. July - September 2021 OR-STT-1 & 2 form	-3.91
5214	Puttman Infrastructure, Inc.	Inv. #3240 O&M Services - supplies	-500.16
5215	CenturyLink	503-272-0261	-149.44
5216	Curran-Mcleod, Inc.	Inv. #21.08-1795 Master Plan 7/26/21 - 8/25/21	-700.00
5217	Edge Analytical Inc.	Ref. #21-32947,21-34026,21-35158,21-36379,21-37408	-1,480.00
5218	Firwood Design Group, LLC	Inv. #171088 Master Plan August services	-2,053.75
5219	Oregon Department of Revenue	3rd qtr. July - September 2021, Form 132 & OQ report	-5.70
5220	Puttman Infrastructure, Inc.	Inv. #3241 Biosolids Mgmt	-7,181.89
5221	Brunette, Ulla B	Secretary salary for September	-1,333.79
5222	John Ingersoll	Refund on pre-paid sewer fees. Acct. #213 Property sold August 2021	<u>-511.68</u>
			-30,799.74

Bills continued.

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank account updates:

General Funds – US Bank \$162,701.26
State Pool Account #5206 \$440,259.58
State Pool Account #5260 \$253,388.28

Minutes:

Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Dan Mancuso. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – September 2021

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.095 MGD	0.108 MGD	0.079 MGD
Maximum	0.141 MGD	0.144 MGD	0.167 MGD
Minimum	0.070 MGD	0.079 MGD	0.048 MGD

Treatment Plant – Effluent Quality Results

Effluent Results	Current	Previous	Limit
cBOD	1.8 mg/L @ 99%	1 mg/L @ >99%	10 mg/L @ 85%
TSS	1.9 mg/L @ 99%	1 mg/L @ >99%	10 mg/L @ 85%
E Coli	<1 cfu/100 ml	1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.1 mg/L	1 mg/L	--
pH	6.6	6.5	6.3 – 9.0

Operations, Maintenance, and Regulatory

No issues.

Biosolids Management

Hauling completed: 55,000 gallons in September; 182,000 gallons for the year.

Locates

6 locates, 1 call out.

Collections System Management

- 2021 Inspections (Puttman): Completed, will summarize for 2022 Repairs.
- 2021 Repairs (Firwood): Finishing up this month.

Master Plan Update:

Firwood Design is reviewing the rough draft provided by Curran McLeod.

2021 main sewer lines – repair project:

Manhole lining completed last week. Lining on Lateral lines is still taking place.

Sewer line damage caused by Centurylink – Summit parking lot:

Track Utilities will be issuing payment to the District this month.

Temporary asphalt was placed over the hole after the Sanitary District repaired the damage. The District Secretary will contact Track Utilities about repaving to standards.

Generator replacement for Treatment Plant:

No new updates.

Blower and Motor update for the Treatment Plant:

New Blower ordered, expected to be delivered mid-December.

The cost for a new Motor is higher than expected. Estimated cost will be \$2,000 - \$2,500.

Other new business:

Manhole cover (AS11) on Hwy 26 was apparently nicked by ODOT's Snowplow. It appears that the case and lid ring was lifted but was able to be pressed back into place.

The manhole was realigned back in 2013 by ODOT, and maybe the contractor left a slight edge on the concrete casing. The District Secretary will contact ODOT and discuss repair options.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.