

**Board Meeting Minutes
Government Camp Sanitary District
December 13, 2021
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video conferencing**

Board Members:

Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Brett Fischer, Dan Mancuso.

Others Present:

Ulla Brunette, Secretary; Tom Puttman, Facility coordinator; Ken Johannes, Senior Plant Operator; Dustin Thorson, Operator I; Bryan Borgmeier from Mt. Hood Brewing Co.

Zoom Attendance: Erik Hoovestol, Firwood Design Group.

Proceedings:

Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:

Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

Num	Name	Memo	Amount
5241	Puttman Infrastructure, Inc.	Inv. #4043 O & M contract services	-\$8,973.87
5242	Mrs. Ulla Brunette	Zoom Communications, printer ink, stamps, Invoice paper	-\$460.91
5243	USDA Forest Service	Bill #BF060609AC562 Annual Special use permit	-\$794.05
5244	Puttman Infrastructure, Inc.	Inv. #4044 Sandy Transfer station, Electric vendor coordination	-\$147.25
5245	VOID	VOID: CHECK ERROR	\$0.00
5246	BOLI	Database #100416 2021 Sewer Rehabilitation 2021 project	-\$250.00
5247	CenturyLink	503-272-0261	-\$130.76
5248	Edge Analytical Inc.	Ref. #21-40143,21-40998,21-41881,21-42897,21-43914,21-44504	-\$1,776.00
5249	Huber Technology Inc.	Inv. #CD10022186 Longo-Pack-bag L 70m	-\$780.00
5250	Oregon Government Ethics Commission	Customer #0GE0000908 000, Inv. #AIE15206, Annual bill for local Govt's.	-\$439.06
5251	Portland General Electric - New Plant	Acct. #3139860000	-\$2,672.68
5252	Verizon	Cell phone Acct. #542027821-00001	-\$31.84
5253	Puttman Infrastructure, Inc.	Inv. #4045 Biosolids mgmt. program - batch data filing	-\$202.50
5254	Brunette, Ulla B	Secretary salary for November	-\$1,086.01
5255	VOID	VOID: CHECK ERROR	\$0.00
5256	VOID	VOID: CHECK ERROR	\$0.00
5257	Firwood Design Group, LLC	Inv. #171349 October & November services for Master Plan	-\$1,322.50
5258	Firwood Design Group, LLC	Inv. #171350 November services for sewer repairs	-\$466.25
5259	Firwood Design Group, LLC	INV. #171265 OCTOBER SERVICES SEWER REPAIRS	<u>-\$2,686.25</u>
			-\$22,219.93

Ed Rogers moved to approve the bills as presented. Seconded by Cornelia Gunderson. Motion passed.

Bank account update:

General Funds – US Bank \$227,219.30
State Pool Acct. #5206 \$440,605.22
State Pool Acct. #5260 \$253,587.21

Minutes:

Ed Rogers Jr. moved to adopt last month’s meeting minutes. Seconded by Brett Fischer. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:

Monthly Operator Report Summary – November 2021

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.106 MGD	0.086 MGD	0.125 MGD
Maximum	0.200 MGD	0.108 MGD	0.162 MGD
Minimum	0.069 MGD	0.068 MGD	0.092 MGD

Treatment Plant – Effluent Quality Results

Effluent Results	Current	Previous	Limit
cBOD	1 mg/L @ 98%	2 mg/L @ 98%	25 mg/L @ >85%
TSS	2 mg/L @ 96%	3 mg/L @ 96%	30 mg/L @ >85%
E Coli	<1 cfu/100 ml	<1 cfu/100 ml	126 cfu/100 ml
NH3-N	0.05 mg/L	0.10 mg/L	--
pH	6.5	6.5	6.3 – 9.0

Operations, Maintenance, and Regulatory

- No issues.
- Received new spare motor for blowers.

Biosolids Management

- Annual report completed.

Locates

- 2

Call Outs

- 0

Master Plan Update:

No update.

2021 main sewer lines – repair project:

- Erik Hoovestol will contact Iron Horse to get the final Invoice.
- The Board would like a non-monetary change order with Iron Horse, for the items that were not completed this summer.

Generator replacement for the Treatment Plant:

- The District received a \$10,000 dollar grant from the Special District Insurance Services.
- The funds will be used towards the purchase of a new Generator at the Treatment plant next summer.

Damage to Manhole AS26 – Hwy 26:

- James Peterson from ODOT said they will repair the manhole next spring.

FEMA grant – Project #167003:

- In April 2021, the Sanitary District received a grant for 75% of the cost accrued from the 2020 PGE power outage.
- An amendment was recently created by FEMA for cost alignment and is currently under review for reimbursing 100% of the District's expenses during the power outage.

Mt. Hood Brewing, Account #159, 87304 E Gov't Camp Loop:

- Brian Borgmeier from Mt. Hood Brewing discussed options with the Board about connecting to the Sewer District in the near future.
- The Board agreed to have the District's Plant Operators perform testing on the Brewery system to determine if it is feasible to connect.
- Once testing is completed, the Board will review the information to determine the SDC fees.

Manhole #CS2, damage by the corner of 30609 E Ski Haus Lane:

- The manhole's casting was recently knocked off while removing the snow on Ski Haus Lane.
- Andrew Tagliafico mentioned that Gov't Camp Snow Removal replaced the casting, regouted and applied concrete around the lid. Pavement repair will need to take place next summer to avoid further damage.

Manhole #AS7 – Skibowl West parking lot near the Treatment plant:

- Andrew Tagliafico mentioned that the casting was blown off the manhole when removing snow.
- Casting was placed back in position but will need further repair next summer.

Huckleberry Inn – 88611 E Government Camp Loop, Account #131:

- Ed Rogers Jr. informed the Board that he will be converting the retail space below the Hotel into nightly lodging.
- The lodging space will be one unit and occupy 12 max. The EDU and SDC rate will be changed from 1.0 to 1.50, once completed.
- One SDC has been paid on this space, so an additional half SDC fee will be billed to Huckleberry Inn for \$2,750.10.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.